

**SUPPLEMENTAL / BID BULLETIN NO. 001**

**TITLE** : SUPPLY AND DELIVERY OF HEAVY DUTY MULTI-FUNCTIONAL DIGITAL COPIERS AND SCANNER

**ITB NO.** : DSWD4B-2024-025

**DATE** : 6 AUGUST 2024

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following:

PARTICULARS	CLARIFICATIONS/AMENDMENTS
Heavy Duty Multifunctional Digital Copier	Heavy Duty Multifunctional Digital Copier (Colored)
Heavy Duty Multifunctional Digital Copier Section VII- Technical Specifications SSD Capacity : : <b>≥128 GB</b>	Section VII- Technical Specifications SSD Capacity : : <b>≥128 GB ( has the option for installment and expansion to meet the requirements</b>
Heavy Duty Multifunctional Digital Copier Section VII- Technical Specifications Output Sheet Capacity: <b>≥ 280 Sheets</b>	Section VII- Technical Specifications Output Sheet Capacity: <b>≥ 250 Sheets</b>
Heavy Duty Multifunctional Digital Copier Section VII- Technical Specifications Paper Input Sheet Capacity: <b>≥ 1500 Sheets (total in different trays/cassette)</b>	Section VII- Technical Specifications Paper Input Sheet Capacity: <b>≥ 1,100 Sheets (total in different trays/cassette</b>
Heavy Duty Multifunctional Digital Copier Warranty	Heavy Duty Multifunctional Digital Copier Warranty: 1 Year Hardware Warranty Lifetime Service Warranty
Heavy Duty Scanner Warranty	Heavy Duty Scanner Warranty: 1 Year Hardware and Service Warranty

<p>List of Authorized Service Centers for Heavy Duty Multi-functional Copier</p>	<p>A list of Authorized Service Centers for Heavy Duty Multifunctional Copiers within the province or nearby provinces should be required. It may be attached in the technical envelope or may be required during post-qualification. Failure to comply with this requirement shall be grounds for disqualification.</p>															
<p>Invitation to Bid Scope of Work</p> <p><i>The Procurement Project (referred to herein as "Project") is composed of a single lot the details of which are described in Section VII (Technical Specifications)</i></p>	<p>Invitation to Bid Scope of Work</p> <p><i>The Procurement Project (referred to herein as "Project") is composed of <b>two items</b> the details of which are described in Section VII (Technical Specifications)</i></p>															
<p>Clause 14.1 of the Bid Date Sheet</p> <p>Bid Security</p>	<p>Clause 14.1 of the ITB</p> <p>The bid security shall be in the form of a <b><u>Bid Securing Declaration</u></b>, or any of the following forms and amounts:</p> <table border="1" data-bbox="783 943 1382 1122"> <thead> <tr> <th>Item</th> <th>Particulars</th> <th>ABC</th> <th>2% (Cash/Managers Check/Bank Draft/Guarantee/Irrevocable Letter of Credit)</th> <th>5% ( Surety Bond)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Heavy Duty Multifunctional Copier</td> <td>990,000.00</td> <td>19,800.00</td> <td>49,500.00</td> </tr> <tr> <td>2</td> <td>Heavy Duty Scanner</td> <td>430,000.00</td> <td>8,600.00</td> <td>21,500.00</td> </tr> </tbody> </table>	Item	Particulars	ABC	2% (Cash/Managers Check/Bank Draft/Guarantee/Irrevocable Letter of Credit)	5% ( Surety Bond)	1	Heavy Duty Multifunctional Copier	990,000.00	19,800.00	49,500.00	2	Heavy Duty Scanner	430,000.00	8,600.00	21,500.00
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2	Heavy Duty Scanner	430,000.00	8,600.00	21,500.00												
<p>Clause 19 of the Invitation to Bid</p>	<p>To include this Clause in the ITB :</p> <p>19. 2 If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by ITB Clause 14 shall be submitted for each lot or item separately.</p> <p>19.3 The descriptions of the lots or items shall be indicated in <b>Section VII (Technical Specifications)</b>, although the ABCs of these lots or items are indicated in the BDS for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.</p>															

<p>Clause 19.4 of the ITB</p> <p>Detailed Evaluation and Comparison of Bids</p>	<p>To amend this requirement:</p> <p><del>19.2 The Project shall be awarded as One Project having several items that shall be awarded as one contract.-(To delete this)</del></p> <p><b>It should be :</b></p> <p>19.4 The Project shall be awarded as One Project having several items, <u>which shall be awarded as separate contracts per item.</u></p>																
<p>Clause 19.3 of the ITB</p> <p>Detailed Evaluation and Comparison of Bids</p>	<p>To include this in Clause 19.3 of the BDS</p> <p>The Project shall be awarded per item as follows:</p> <table border="1" data-bbox="782 784 1388 918"> <thead> <tr> <th>Item No.</th> <th>Particulars</th> <th>Quantity</th> <th>ABC</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Heavy Duty Multifunctional Digital Copier</td> <td>5</td> <td>990,000.00</td> </tr> <tr> <td>2</td> <td>Heavy Duty Scanner</td> <td>1</td> <td>430,000.00</td> </tr> <tr> <td colspan="3"><b>Total</b></td> <td><b>1,420,000.00</b></td> </tr> </tbody> </table>	Item No.	Particulars	Quantity	ABC	1	Heavy Duty Multifunctional Digital Copier	5	990,000.00	2	Heavy Duty Scanner	1	430,000.00	<b>Total</b>			<b>1,420,000.00</b>
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1	Heavy Duty Multifunctional Digital Copier	5	990,000.00														
2	Heavy Duty Scanner	1	430,000.00														
<b>Total</b>			<b>1,420,000.00</b>														

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

  
**KENNETH M. MONTENEGRO**  
 Chairperson  
 Bids and Awards Committee

Please accomplish the portion below and email at [procurement.fomimaropa@dswd.gov.ph](mailto:procurement.fomimaropa@dswd.gov.ph).

Received from DSWD Field Office MIMAROPA, **Supplemental/Bid Bulletin No.1** for the **Supply and Delivery of Multifunctional Digital Copier and Scanner with Project ID No: DSWD4B-2024-025**

RECEIVED BY : \_\_\_\_\_ DATE: \_\_\_\_\_  
 (SIGNATURE OVER PRINTED NAME)

DESIGNATION : \_\_\_\_\_

COMPANY : \_\_\_\_\_