

## NOTICE OF AWARD

Date: SEP 02 2024

**MARILYN M. MOGOL**  
 Authorized Representative  
 TAHANAN SA ISOK  
 #15 Canovas St., Isok1, Boac, Marinduque

Dear Ms. Mogol:

We are pleased to inform you that the RFQ No. 2024-08-0761 for the Board and Lodging of the Sharing Session on Mainstreaming Process and Partnership Engagement cum Planning Workshop is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to FIFTY-THREE THOUSAND PESOS ONLY (Php 53,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**  
 Regional Director  
 Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

**TAHANAN SA ISOK**

Date: 09/13/2024

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DSWD Field Office MIMAROPA, 1680 F. T Benitez cor Malvar Sts., Malate, Manila

Website: <http://www.fo4b.dswd.gov.ph> Tel Nos: 5328-5111, 5328-5112, 5328-5113, 5328-5114, 5328-5115



Supplier : <b>TAHANAN SA ISOK</b>	P.O No. : <b>2024-09-0536</b>
Address : <b>#15 Canovas St., Isok1, Boac, Marinduque</b>	Date : <b>September 05, 2024</b>
TIN : <b>252-192-928-000</b>	Mode of Procurement : <b>NP-LOV</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : <b>Boac, Marinduque</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>September 19-20, 2024</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	venue	<b>Venue with Catering Service</b> Sharing Session on Mainstreaming Process and Partbership Engagement cum Planning Workshop Venue: Boac, Marinduque Date: September 19-20, 2024 Venue for <b>September 19-20, 2024</b> Number of pax: <b>33 pax</b> Function hall that can accommodate the total number of participants Structurally sound and safe for occupancy with enough fire escapes, fire fighting equipments, CCTV, elevators end stairs Facilities must be PWD and Senior Citizen friendly Fully Air conditioned venue No obstructing pillars in the conference room The session hall must be free from distractive noise with registration area with parking area Use of Telephone lines, 2 projectors and 2 screens Access and use of Wifi for both guest and conference room Tables and Chairs : Classroom set-up with 3-4 pax each table Free tarpaulin or LED backdrop (Design and size shall be provided by the end user) <b>Approved Budget Cost: Php 20,000.00</b>	1	10,000.00 COMPLY	20,000.00
1	pax	<b>Catering Service for September 19-20, 2024</b> Type of serving: Managed buffet meals, Plated snack Menu/Time of serving: AM snack : (9:00 am) any heacy snacks and soda/juice Lunch: (12:000 nn) Rice, 2 viands, dessert, and soda/juice PM snack: (3:00 pm) Pasta and soda/juice <b>Inclusions:</b> Free flowing hot coffee or chocolate and drinking water/diffused water <b>Menu selection:</b> Hotel will submit proposed menu one week before the schedule No repeating menu/meals Meals to be served should have vegetables, fruits, and can adjust for Muslim and Non-pork eaters <b>Approved Budget Cost: Php 33,000.00</b> ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTACT (Php 53,000.00) <b>RFQ No. 2024-08-0761 NP-LOV</b> Sharing Session on Mainstreaming Process and Partbership Engagement cum Planning Workshop Prepared by: Cathy Victorio	33 26 guaranteed pax	COMPLY 125.00 250.00 125.00	8,250.00 16,500.00 8,250.00
			<b>TOTAL</b>		<b>53,000.00</b>


(Total Amount in Words) **Fifty-Three Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**MARLYN M. MOCO**  
 Signature over Printed Name of Supplier  
09/13/2024  
 Date

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
 Regional Director

Fund Cluster : **1**  
Funds Available : **53,000.00**

  
**REYNOLD WILBERT L. TONGDO**  
 Signature over Printed Name of Chief Accountant/Head of Accounting  
 Accountant III / Accounting Section Head

ORS/BURS No. : 2024-09-6111  
Date of the ORS/BURS: Sept. 6, 2024  
Amount : 53,000.00