



NOTICE OF AWARD

Date: SEP 02 2024

MS. LIEZEL P. ZAMORA
Authorized Representative
EL PUEBLO RHIZORT CALAPAN, INC.
Mahal na Pangalan, Calapan City, Oriental Mindoro

Dear **Ms. Zamora**:

We are pleased to inform you that the RFQ No. 2024-08-0764 for "Board and Lodging for the conduct of Consultation Workshop with Sangguniang Kabataan (SK) Federation President on October 3-4, 2024 in Calapan City, Oriental Mindoro" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Forty Thousand Pesos Only (Php40,000.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


LIEZEL P. ZAMORA
(Signature over Printed Name of Bidder's Authorized Representative)

EL PUEBLO RHIZORT CALAPAN, INC.

Date: 9/10/24



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : **EL PUEBLO RHIZORT CALAPAN, INC.**
Address : Mahal na Pangalalan, Calapan City, Oriental Mindoro
TIN :

P.O. No. : 2024-09-0530
Date : September 2, 2024
Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Calapan City, Oriental Mindoro
Date of Delivery : October 3-4, 2024

Delivery Term : FOB Destination
Payment Term : 15-30 days upon final inspection

Procurety	Unit	Description	Quantity	Unit Cost	Amount	
1	pax	Board and Lodging (2 days and 1 night) CONSULTATION WORKSHOP WITH SANGGUNIANG KABATAAN (SK) FEDERATION PRESIDENT Preferred Venue: Hotel within Calapan City, Oriental Mindoro Date of Activity: October 3-4, 2024 Check In Date and Time: October 3, 2024, 12nn Thursday Check Out Date and Time: October 4, 2024 12nn Friday Number of Pax: 20 maximum Guaranteed number of pax: 16 guaranteed <i>*If the total number of the participants exceeds the guaranteed participants, the Agency will be billed for the actual number but not more than the maximum number of participants.*</i> Room Sharing: Airconditioned Room, Twin/Triple Sharing with Individual bed per pax and complete toiletries <i>Early check in at 7:00am for participants if needed</i> MEAL SCHEDULE: October 3, 2024: Lunch, PM Snack and Dinner October 4, 2024: Breakfast and Lunch TYPE OF FOOD SERVING: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 vegetable, soup, dessert, drinks upon submission of RFO) No repeating meal per menu INCLUSION: Free use of Airconditioned conference room (can accommodate the total number of pax and free from noise which is detrimental to the event) Free flowing coffee, drinking water and candies in the function room No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least four (4) microphones Free use of atleast two (2) projectors and two (2) whiteboards (TV as projector is strictly not allowed) With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free One (1) Complimentary Room for the secretariat before the day of the start of the activity Free use of facilities and amenities (if applicable) Free pick-up and drop off of participants on the 1st day and last day of the activity (port/airport to hotel and vice versa) Complimentary Welcome Tarpaulin for the participants, 1pc - 5x6 feet tarpaulin. The design of the tarpaulin will be provided by the Secretariat of the activity. NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like *****NOTHING FOLLOWS***** PAGE 1 OF 1 Approved Budget for the Contract: Php52,000.00 PR No. 2024-08-0764 Purpose: BOARD AND LODGING FOR THE CONDUCT OF CONSULTATION WORKSHOP WITH SANGGUNIANG KABATAAN (SK) FEDERATION PRESIDENT Prepared by: Emma Joy C. Nolasco	20 16 guaranteed pax	2,000.00	40,000.00	
(Total Amount in Words)				Forty Thousand Pesos Only	40,000.00	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

Date 9/10/24

Regional Director

Fund Cluster : 01-101
Funds Available : 40,000.00

REYNOLD WILBERT L. TONGDO

Signature over Printed Name of Accountant III / Section Head,
Accounting Section

ORS/BURS No. : 2024-09-6007
Date of the ORS/BURS: Sept 5, 2024
Amount : 40,000.00