



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>SELAH PODS HOTEL INC.</b>	P.O. No. : <b>2024-06-0357</b>
Address : <b>2004-226 Davin St. Cor. FB Harrison, Pasay City</b>	Date : <b>JUN 25 2024</b>
TIN : <b>020-075-409-000</b>	Mode of Procurement : <b>NP-LOV</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Manila</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>August 14-16, 2024</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Board and Lodging for 2 days</b> Training of Trainers on Water, Sanitation and Hygiene Module in ECCD (WASH and Learn)  Venue: Manila Date: August 14-16, 2024 Check in: August 14 2024 / 12:00 PM Check out: August 16, 2024 / 12:00 PM  <b>Room sharing:</b> Twin and Triple Sharing with Individual Bed per Pax and Free Toiletries (Air-conditioned Room) (with the IATF and DOT Guidelines for the Minimum Health Standard) <b>Number of Pax: 22 Maximum</b>  <b>Guaranteed number of pax: 19 guaranteed.</b> <u><b>If the total number of the participants exceeds the guaranteed participants, the agency will be billed for the actual number but not more than the maximum no. of participants</b></u>  <b>Meal schedule</b> August 14: Lunch, PM snack, Dinner August 15: Breakfast, AM snack, Lunch, PM snack, and Dinner August 16: Breakfast, AM snack. <b>Approved Budget Cost: Php 110,000.00</b>	22	2,300.00	101,200.00
			19 guaranteed pax	COMPLY	
2	pax	<b>Catering Service (1 meal and 1 snack)</b> August 16- Lunch, PM snack <b>Type &amp; Time of serving:</b> <b>Managed Buffet</b> for Breakfast (6:00 am) Lunch (12:00 nn) and Dinner (6:00 pm) <b>Plated Snacks</b> (AM Snack -10:00 am and PM Snack 3:00 pm)  <b>Service provider to provide menu meals</b> Hotel to submit Menu (Minimum of 2 meat dish, 1 vegetable dish, 1 Soup, 1 Dessert, Rice and Beverages) Hotel will submit proposed menu two (2) weeks before the training schedule <b>Approved Budget Cost: Php 8,800.00</b>  No repeating meal per menu Food to be served should have vegetables and fruits and can adjust for participants with medical conditions, Muslim and non-pork eaters.  Free use of Airconditioned Conference room ( can accommodate at least 30 pax and free from noise which is detrimental to the event)  <p align="center">***Page 1 of 2***</p> <b>TOTAL APPROVED BUDGET FOR THE CONTACT</b> (Php 118,800.00) <b>RFQ No. 2024-06-0613 NP-LOV</b> Training of Trainers on Water, Sanitation and Hygiene Module in ECCD (WASH and Learn) Prepared by: Cathy Victorio	22	400.00	8,800.00
			19 guaranteed pax	COMPLY	
				<b>Sub Total</b>	<b>110,000.00</b>

(Total Amount in Words) **One Hundred Ten Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**EMMA BANDAL**  
 Signature over Printed Name of Supplier  
  
 July 9, 2024  
 Date

Very truly yours,  
  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
 Regional Director

Fund Cluster : <b>1</b> Funds Available : <b>110,000.00</b>	ORS/BURS No. : <b>2024-06-4123/24-06-4124</b> Date of the ORS/BURS : <b>0627/2024</b> Amount : <b>100,000.00 / 110,000.00</b>
 <b>REYNOLD W. BERT L. TONGDO</b> Signature over Printed Name of Chief Accountant/Head of Accounting Accountant II / OIC-Accounting Section Head	



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Please furnish this Office the following articles subject to the terms and conditions contained herein:

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Date of Delivery : <u>August 14-16, 2024</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>Schedule of use of function room-</b> August 14- 12:00 PM - 6:00 PM August 15- 8:00 AM - 6:00 PM August 16- 8:00 AM - 12:00 PM</p> <p><b>INCLUSIONS:</b> Free flowing coffee, tea and drinking water No obstructing pillars in the conference room No repeating meal per menu</p> <p>Food to be served should have vegetables and fruits and can adjust for participants with medical conditions, Muslim and non-pork eaters.</p> <p>Free use of Airconditioned Conference room ( can accommodate at least 30 pax and free from noise which is detrimental to the event)</p> <p><b>Schedule of use of function room-</b> August 14- 12:00 PM - 6:00 PM August 15- 8:00 AM - 6:00 PM August 16- 8:00 AM - 12:00 PM</p> <p><b>INCLUSIONS:</b> Free flowing coffee, tea and drinking water No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system with at least 3 microphones (wireless) Free use of projector, screen, and whiteboards (1 Projector) With free strong Wi-Fi connections Free use of parking Space for secretariat and participants Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipment and CCTVs Free Complimentary Room for the Secretariat/Regional Director (1 room) for the duration of event Free Stage backdrop and welcome tarpaulin Free use of facilities and amenities (team building facilities, pool, gym, etc)</p> <p>NOTE: Hotel/Restaurants/Restaurant Should not be offering short term lodging associated with Motel and should not be situated beside or across gambling establishments shops, night clubs, funeral parlors, mortuaries and other similar like establishments</p> <p align="center">***page 2 of 2*** ***nothing follows***</p> <p>TOTAL APPROVED BUDGET FOR THE CONTACT (Php 118,800 00) <b>RFQ No. 2024-06-0613 NP-LOV</b> Training of Trainers on Water, Sanitation and Hygiene Module in ECCD (WASH and Learn) Prepared by: Cathy Victorio</p>			
			<b>TOTAL</b>		-

(Total Amount in Words) One Hundred Ten Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p align="center">   <b>EMMA BANDAL</b>            Signature over Printed Name of Supplier            July 9, 2024            Date         </p>	<p>Very truly yours,</p> <p align="center">   <b>LEONARDO C. REYNOSO, CESO III</b>            Signature over Printed Name of Authorized Official            Regional Director         </p>
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Fund Cluster : <u>1</u> Funds Available : <u>110,000.00</u>	ORS/BURS No. : <u>24-06-4123/24-06-4124</u> Date of the ORS/BURS: <u>06/27/2024</u> Amount : <u>100,000.00 / 10,000.00</u>
 <b>REYNOLD WILBERT L. TONGDO</b> Signature over Printed Name of Chief Accountant/Head of Accounting Accountant II / OIC-Accounting Section Head	



## NOTICE OF AWARD

Date: JUN 24 2024

### EMMA BANDAL

Authorized Representative  
SELAH PODS HOTEL INC.  
2004-226 Davin St. Cor. FB Harrison, Pasay City

Dear Ms. Bandal:

We are pleased to inform you that the RFQ No. 2024-06-0613 for the Training of Trainers on Water, Sanitation and Hygiene Module in ECCD (WASH and Learn) is hereby awarded to you as Single Calculated Most Responsive Bid at a Contract Price equivalent to ONE HUNDRED TEN THOUSAND PESOS ONLY (Php 110,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

  
EMMA BANDAL

(Signature over Printed Name of Bidder's Authorized Representative)

**SELAH PODS HOTEL INC.**

Date: July 9, 2024

PAGE 1 of 1





**Award Notice Abstract (Ref No.: 4946175)**

**Status: Updated**

<p><b>Control Number:</b> 2024-06-0613</p> <p><b>Approved Budget:</b> Php118,800.00</p> <p><b>Procurement Mode:</b> Negotiated Procurement - Lease of Real Property (Sec. 53.10)</p> <p><b>Classification:</b> Goods - General Support Services</p> <p><b>Category:</b> Travel, Food, Lodging and Entertainment Services</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Contract Duration:</b> 3Day/s</p> <p><b>Contact Person:</b> Harvy Calabio</p> <p><b>Created By:</b> Harvy Calabio</p>	<p><b>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B</b> 1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p><b>Board and lodging for the conduct of Trainers on Water, Sanitation and Hygiene Module in ECCD (WASH and Learn) August 14-16, 2024</b></p> <p><b>Awardee :</b> SELAH PODS HOTEL INC. <b>Address :</b> 2004 -224 David Street Cor. F/b Harrison Pasay City Pasay City Metro Finance Officer Manila, NCR, Philippines</p> <p><b>Contact Person :</b> Leo Angelo Asiado <b>Designation :</b></p> <table border="1"> <thead> <tr> <th colspan="3">Line Item</th> </tr> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Board and lodging, see the attached file, 90110000, 1, Lot</td> <td>Php118,800.00</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Single calculated and responsive bidder.</p>	Line Item			#	Product/Service/Project Name	Budget	1	Board and lodging, see the attached file, 90110000, 1, Lot	Php118,800.00	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php110,000.00</p> <p><b>Award Date:</b> 24-Jun-2024</p> <p><b>Publish Date:</b> 08-Jul-2024</p> <p><b>Date Last Updated:</b> 20-Sep-2024</p> <p><b>Contract Number:</b> 2024-06-0357</p> <p><b>Proceed Date:</b> 09-Jul-2024</p> <p><b>Contract Effectivity Date:</b> 14-Aug-2024</p> <p><b>Contract End Date:</b> 16-Aug-2024</p> <p><b>Created By:</b> Harvy B. Calabio</p> <p><b>Date Created:</b> 08-Jul-2024</p> <p><b>Approver:</b> Harvy B. Calabio</p> <p><b>View Documents:</b> 3</p>
Line Item											
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