

NOTICE OF AWARD

Date: SEP 09 2024


MS. LETY E. MIGUEL
Proprietor
MAGSAYSAY HILLSIDE RESORT ✓
Poblacion, Magsaysay, Occidental Mindoro

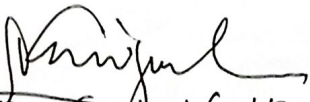
Dear **Ms. Miguel**:

We are pleased to inform you that the RFQ No. 2024-08-0785 for "Board and Lodging for the conduct of Regional Advisory Council Field Visit on October 15-17, 2024 in Magsaysay, Occidental Mindoro" is hereby awarded to you as the Bidder with the Single Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Twenty Thousand Four Hundred Pesos Only (Php120,400.00)**. ✓

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity ✓

Conforme: 
/ LETY E. MIGUEL
(Signature over Printed Name of Bidder's Authorized Representative)

MAGSAYSAY HILLSIDE RESORT

Date: September 25, 2024



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

| | |
|---|-------------------------------------|
| Supplier : MAGSAYSAY HILLSIDE RESORT | P.O No. : 2024-09-0549 |
| Address : Poblacion, Magsaysay, Occidental Mindoro | Date : September 9, 2024 |
| TIN : | Mode of Procurement : NP-LOV |

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

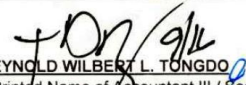
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| Place of Delivery : Magsaysay, Occidental Mindoro | Delivery Term : FOB Destination |
| Date of Delivery : October 15-17, 2024 | Payment Term : 15-30 days upon final inspection |

| Stock/Property | Unit | Description | Quantity | Unit Cost | Amount |
|----------------|------|--|-------------------------------|-----------|------------|
| 1 | pax | Board and Lodging (3 days and 2 nights) REGIONAL ADVISORY COUNCIL FIELD VISIT Preferred Venue: Hotel within Magsaysay, Occidental Mindoro Date of Activity: October 15-17, 2024 Check In Date and Time: October 15, 2024, 12nn Tuesday Check Out Date and Time: October 17, 2024 12nn Thursday Number of Pax: 28 maximum Guaranteed number of pax: 21 guaranteed <i>*If the total number of the participants exceeds the guaranteed participants, the Agency will be billed for the actual number but not more than the maximum number of participants*</i> Room Sharing: Airconditioned Room, Twin or Triple Sharing with Individual bed per pax and complete toiletries <i>Early check in at 7:00am for participants if needed</i> MEAL SCHEDULE: October 15, 2024: Lunch, PM Snack and Dinner October 16, 2024: Breakfast, AM Snack, Lunch, PM Snack and Dinner October 17, 2024: Breakfast and AM Snack TYPE OF FOOD SERVING: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 vegetable, soup, dessert, drinks upon submission of RFQ) No repeating meal per menu INCLUSION: Free use of airconditioned conference room (can accommodate the pax and free from noise which is detrimental to the event) Free flowing coffee, drinking water and candies in the function room No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least four (4) microphones Free use of at least two (2) projectors and two (2) whiteboards (TV as projectors is strictly not allowed) With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free one (1) complimentary room for the secretariat before the day of the start of the activity Free use of facilities and amenities (if applicable) Free pick-up and drop-off of participants on the 1st day and last day of the activity (port/airport to hotel and vice versa) Complimentary Welcome Tarpaulin for the participants, 1 pc - 5x6 feet tarpaulin. The design of the tarpaulin will be provided by the Secretariat of the activity Provision of Polo Shirt for the learning visit of the participants (DSWD will provide design) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like *****NOTHING FOLLOWS***** PAGE 1 OF 1 Approved Budget for the Contract: Php123,200.00 PR No. 2024-08-0785 Purpose: BOARD AND LODGING FOR THE CONDUCT OF REGIONAL ADVISORY COUNCIL FIELD VISIT on October 15-17, 2024 in Magsaysay, Occidental Mindoro Prepared by: Emma Joy C. Nolasco | 28 21 guaranteed pax | 2,150.00 | 120,400.00 |
| | | | COMPLY | | |

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|-------------------------|--|-------------------|
| (Total Amount in Words) | One Hundred Twenty Thousand Four Hundred Pesos Only | 120,400.00 |
|-------------------------|--|-------------------|

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

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| Conforme:  Signature over Printed Name of Supplier Date <u>September 25, 2024</u> | Very truly yours,  LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director |
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|---|---|
| Fund Cluster : 01-101 Funds Available : 120,400.00  REYNOLD WILBERT L. TONGDO Signature over Printed Name of Accounting Section Head, Accounting Section | ORS/BURS No. : <u>2624-09-0433</u> Date of the ORS/BURS: <u>Sept. 16, 2024</u> Amount : <u>120,400.00</u> |
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