



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier: CORON WESTTOWN RESORT	P.O. No: 2024-09-0561
Address: San Juan, Coron, Palawan	Date: September 17, 2024
TIN:	Mode of Procurement: CPM/LO

Transmittal: Please furnish this Office the following articles subject to the terms and conditions contained herein:
Place of Delivery: **Hotel within Coron, Palawan**
Date of Delivery: **October 15-18, 2024**
Delivery Term: **FOB Destination**
Payment Term: **30-60 days upon final inspection**

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
	PAX	<p>Board and Lodging for 3 days</p> <p>Activity: Centers and Residential Care Facilities Program Implementation Review FY 2024: "Ang Pabalik Tanaw sa Serbisyong may Puso at Malasakit"</p> <p>Preferred Venue: Coron, Palawan</p> <p>Date of Activity: October 15-18, 2024</p> <p>Check In Date and Time: October 15, 2024; 1:00 pm</p> <p>Check Out Date and Time: October 18, 2024; 12:00 pm</p> <p>Number of pax: 134 maximum</p> <p>Guaranteed number of pax: 129 guaranteed pax</p> <p>NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER BUT NOT MORE THAN THE MAXIMUM NO. OF PARTICIPANTS</p> <p>Room Sharing: Airconditioned, Triple and/or double sharing with INDIVIDUAL BED PER PAX with free toiletries and bottled water with Two(2) Single Solo room for VIP with free toiletries and daily replenishment of bottled water, with hot and cold shower.</p> <p>Should allow early check in for the participants if allowed and available rooms</p> <p>Rooms shall be sanitized and cleaned daily and essential amenities e.g. towels, toiletries, coffee, notepads, and pens shall be replenished daily</p> <p>The Hotel should be able to provide at least 2 keys/key cards in each room</p> <p>Provide first aid kits as need arises</p> <p>Must have a strong and stable internet connection in rooms</p> <p>Can provide a backup internet connection in case of loss of connection</p> <p>Menu Selection/Food Requirements</p> <p>The hotel should submit the proposed menu in advances before the date of activity</p> <p>Type of Serving: Guided Buffet for breakfast, lunch and dinner & Plated snacks</p> <p>Minimum of 2 viands (Fish/Chicken/Pork/Seafood); 1 soup, 1 wand of vegetable, fresh fruits, desserts and drinks for each meal</p> <p>Could provide plated meals and snack options for participants with diet restrictions for at most 15% of the participants (Halal, Vegetarian, Pescatarian, Follower, Vegan etc.)</p> <p>Could provide packed meals, if needed</p> <p>Free-flowing coffee, Tea, water dispenser, nuts and gummies during session.</p> <p>Stand by serving</p> <p>Schedule of Serving</p> <p>Day 1: Lunch with Welcome Drinks, PM Snack & Dinner</p> <p>Day 2-3: Full Meal (Breakfast, AM Snack, Lunch, PM Snack & Dinner)</p> <p>Day 4: Breakfast and AM Snack</p> <p>Conference Room with Equipment Requirements:</p> <p>The hotel should provide a function room layout with indicated seating capacity at least one(1) day before the activity</p> <p>Provision of Secretariat Table and Registration Table</p> <p>Table should be circular or at least have rounded corners with notepads and pens. Must have a strong and stable internet connection in the conference rooms</p> <p>Can provide a backup internet connection in case of loss of connection</p> <p>Complimentary access to an air-conditioned conference function room is provided for the entire event, accommodating all participants from the first to last day. The designated conference room should be capable of accommodating 25% more than participants than that listed. Free use of Function Room for at least 140 pax</p> <p>Conference Function Room should be well-lit, soundproof and well-ventilated. Compliance of function room to a health and safety protocols of social distancing.</p> <p>No obstructing pillars in the conference room</p> <p>Availability of electric outlets and free use of extension cords</p> <p>With audio system and at least 4 microphones</p> <p>Free use of LCD projector and whiteboards</p> <p>With free strong wifi connections and Free use of parking space</p> <p>Facilities must be PWD and Senior Citizen Friendly</p> <p>Must be structurally sound, have fire escapes and firefighting equipments and CCTV</p> <p>Free Tarpaun Backdrop</p> <p>Free use of facilities and amenities (if applicable)</p> <p>With provision of shuttle service that could fetch the participants from the airport</p> <p>The Secretariat will provide the final list of participants on the 1st day of activity</p> <p>NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with hotel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like.</p> <p>>>> nothing follows<<<</p> <p>APPROVED BUDGET FOR THE CONTRACT: One Million Four Hundred Forty Seven Thousand Two Hundred Pesos Only (P1,447,200.00)</p> <p>PR No.: 2024-08-0804</p> <p>PURPOSE: Board and lodging for the conduct of Centers and Residential Care Facilities Program Implementation Review FY 2024: "Ang Pabalik Tanaw sa Serbisyong may Puso at Malasakit"</p> <p>Prepared by: Mark Anthony A. Luz</p>	134	3,590.00	1,443,180.00
		TOTAL			1,443,180.00

Total Amount in Words: **One Million Four Hundred Forty Three Thousand One Hundred Eighty Pesos Only**

In case of failure to make full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed on the unperformed terms.

Confirmed: **ROMEL L. TALAMOR**
Signature over Printed Name of Supplier
Date: **9/17/24**

very truly yours: **LEONARDO C. REYNOSO, CESO III**
Regional Director

Fund Cluster: **1,443,180.00**
Funds Available:

REYNOLD WILBERT L. TONGDO

ORS-BURS No.: **02-1001-2024-09-0662**
Date of the ORS-BURS: **9/19/24**
Amount: **1,443,180.00**



NOTICE OF AWARD

Date: 16 SEP 2024

ROMEL L. TALAMOR
 Authorized Representative
CORON WESTOWN RESORT
 Brgy 6 Coron, Palawan

Dear Mr. Talamor:

We are pleased to inform you that the RFQ No. 2024-08-0804 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation for the Board and lodging for the conduct of Centers and Residential Care Facilities Program Implementation Review FY 2024: "Ang Pababalik Tanaw sa Serbisyong may Puso at Malasakit" at a Contract Price amounting to One Million Four Hundred Forty Three Thousand One Hundred Eighty Pesos Only (Php 1,443,180.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

Reynoso
LEONARDO C. REYNOSO, CESO III
 Regional Director
 Head of the Procuring Entity

Conforme: *Talamor*
ROMEL L. TALAMOR

(Signature over Printed Name of Bidder's Authorized Representative)

CORON WESTOWN RESORT

Date: SEPTEMBER 17, 2024

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DSWD Field Office MIMAROPA, 1680 F. T. Bentez cor Malvar Sts. Malate, Manila

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