



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : R. CASISON CATERING SERVICES Address : <u>220 Jesus St. Cor. Palumpong, St. Pandacan, Manila</u> TIN :	P.O. No. : 2024-09-0562 Date : September 12, 2024 Mode of Procurement : NP-SVP
--	---

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DSWD Field office MIMAROPA Regional Office Date of Delivery :	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
---	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	PAX	Catering Services for 2 days			
		Activity: Catering service for the conduct of Training on Frontline Service, Ethics and Accountability (Basic Customer Service Skills - EASY Public Service) Delivery Place: DSWD Field office MIMAROPA Regional Office Date of Delivery: September 25-26, 2024 Guaranteed pax per Session: 47 pax Type of serving: Managed Buffet AM Snack: (10:00 am) Pasta with bread/Cheeseburger with fries, canned or bottled beverages or other pinoy delicacies Lunch (12:00 pm) Soup, rice, vegetable dish, 2 meat or seafood dish, dessert PM Snack: (3:00 pm) Pasta with bread/Cheeseburger with fries, canned or bottled beverages or other pinoy delicacies Notes: 1. Provision of overflowing coffee 2. Standby waiter/crew/ during the duration of activity 3. Diet restriction: NO PORK ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTRACT (Php 55,000.00) RFQ No.: 2024-08-0815 PURPOSE: Catering service for the conduct of Training on Frontline Service, Ethics and Accountability (Basic Customer Service Skills - EASY Public Service) Prepared by: Mark Anthony A. Luz			55
				TOTAL	


(Total Amount in Words) **Fifty Five Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:


Mylls Derla
 Signature over Printed Name of Supplier
September 20, 2024
 Date

Very truly yours,


LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster : **101**
 Funds Available : **55,000.00**


REYNOLD WILBERT L. TONGDO
 Signature over Printed Name of Chief Accountant/Head of Accounting
 Accountant III - Accounting Section Head

ORS/BURS No. : 02-10101-2024-09-6469
 Date of the ORS/BURS: SEPT. 14, 2024
 Amount : 55,000.00



NOTICE OF AWARD

Date: 10 SEP 2024

MYLLES DERLA

Authorized Representative

R. CASISON CATERING SERVICES

220 Jesus St. Cor. Palumpong, St. Pandacan, Manila

Dear Ms. Derla:

We are pleased to inform you that the RFQ No. 2024-08-0815 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid for the Catering service for the conduct of Training on Frontline Service, Ethics and Accountability (Basic Customer Service Skills - EASY Public Service) at a Contract Price amounting to Fifty Five Thousand Pesos Only (Php 55,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conforme:

Mylles Derla

(Signature over Printed Name of Bidder's Authorized Representative)

R. CASISON CATERING SERVICES

Date: September 20, 2024

PAGE 1 of 1

