



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office MiMaRoPa Region
 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2024-08-0850 NP-SVP
 Date: September 11, 2024

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email # : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Sir/Madam:

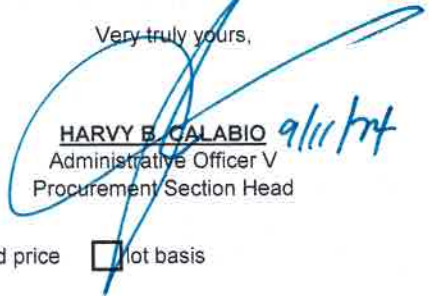
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PCAB License (if applicable), PhilGEPS Certificate, latest Income/Business Tax Return and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as Annex B. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

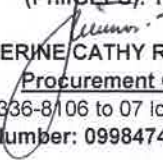
Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: ccvictorio@dswd.gov.ph not later than 5:00 PM on September 18, 2024 (Wednesday). Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: [RFQ Number], [Deadline of Submission].

Very truly yours,


HARVY B. GALABIO
 Administrative Officer V
 Procurement Section Head

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: September to December 2024 (14 days on-call service)
- Place of Delivery: Pinamalayan, Socorro, Pola, Gloria, Bansud
- Terms of Payment: within 30 days upon final inspection and acceptance
 Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
 Account Name: _____ Account Number : _____
 Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register "


CATHERINE/CATHY R. VICTORIO
 Procurement Officer
 Telefax: 5336-8106 to 07 loc. 24052
 Contact Number: 09984746898

 Signature Over Printed Name
 (Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office MiMaRoPa Region
 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHILGEPS). You may visit the PHILGEPS website at www.philgeps.gov.ph to register

RFQ No. 2024-08-0850

Date: (should be filled up by supplier)

MOP: NP-SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	PARTICULARS	Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". Failure to indicate information could be basis for non-compliance.	Unit Cost	Total Cost
1	1	van	Service provider for the van rental for 14 days			
			SWAD Oriental Mindoro during AKAP payouts for 2nd semester CY 2024 (5 provinces)			
			Place of implementation: Pinamalayan, Socorro, Pola, Gloria, Bansud			
			Duration: September - December 2024			
			Pick up Date, Time, and Place			
			SWADT Oriental Mindoro Office! To be scheduled/Target Municipality Calapan City, Oriental Mindoro			
			Drop Off Date, Time, and Place			
			6:00 am - 11:00 pm/from scheduled municipality to SWADT Oriental Mindoro Office - 2nd Flr, RKT Building, J. P. Rizal St., Corner Bayabas St., Lalud, Calapan City, Oriental Mindoro			
			Note: Including Waiting Time			
			Inclusions:			
			1 Driver per Vehicle			
			Can Accommodate of atleast 15-16 Passengers			
			Gas, Oil and other Repair and Maintenance of Vehicle throughout the Contract Period			
			Load Allowance of Driver to Contact Passengers			
			Fee and Taxes			
			Passengers insurance against accidental including all expenses on medical (including but limited to medical laboratory/hospitalization/medicinde and other procedures Recel needed)			
			Other requirements:			
			Lincesed Driver			
			Driver must be COVID-19 Negative and Fully Vaccinate (Medical Certificate/Vaccine Card as Proof			
			Mode of payment:			
			Government mode of payment			
			nothing follows			
			TOTAL APPROVED BUDGET FOR THE CONTRACT:			
			One Hundred Forty Thousand Pesos Only			
			(Php 140,000.00)			
				Note: Please specify brand model/origin .		

PURPOSE: SWAD Oriental Mindoro during AKAP payouts for 2nd semester CY 2024 (5 provinces)
 PR No.: 2024-08-0850 NP-SVP

VAT
 Non-VAT

 (Signature over Printed name)
 Supplier

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Section within three (3) days from the date advance copy was served thru email. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.