



REQUEST FOR QUOTATION

RFQ No. 2024-10-0968 NP-SVP
 Date: October 7, 2024

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email # : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PCAB License (if applicable), PhilGEPS Certificate, latest Income/Business Tax Return and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as Annex B. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: ccrvictorio@dswd.gov.ph not later than 5:00 PM on October 14, 2024 (Monday). Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: [RFQ Number], [Deadline of Submission].

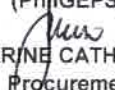
Very truly yours,


 HARVEY B. CALABIO
 Administrative Officer V
 Procurement Section Head

10/7/24

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: December 24, 25, 31, 2024 and January 1, 2024
- Place of Delivery: MIMAROPA Youth Center Poblacion, Bansud, Oriental Mindoro
- Terms of Payment: within 30 days upon final inspection and acceptance
 Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
 Account Name: _____ Account Number : _____
 Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty:
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register "


 CATHERINE CATHY R. VICTORIO
 Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052
 Contact Number: 09984746898

 Signature Over Printed Name
 (Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

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Date: _____ (should be filled up by supplier)

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

MOP: NP-SVP

Item No.	Qty.	Unit	PARTICULARS	Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY or "NOT COMPLY". "Failure to indicate information could be basis for non-compliance."	Unit Cost	Total Cost
1	40	pax	Catering Service (Packed Meal and Snack) for 4 days			
	37 guaranteed	pax	Year-end Celebration for CRCF of MIMAROPA Youth Center CY 2024			
			Venue: MIMAROPA Youth Center Poblacion, Bansud, Oriental Mindoro			
			Date: December 24, 25, 31, 2024 and January 1, 2024			
			December 24, 2024			
			Snacks PM: Spaghetti Pineapple Juice			
			Dinner: Meals: Pork Afritada, Mixed Vegetables & Rice, Dessert Fruit Salad, water, fresh season fruit			
			December 25, 2024			
			Breakfast: Longganisa, Egg, Tocino, Fried Rice and Hot Chocolate			
			Snacks AM: Spaghetti, Toasted Bread, Softdrinks			
			Lunch: Chicken Caldereta, Pork Shanghai, Mixed Vegetables & Rice, Dessert Fruit Salad, water			
			Snacks PM: Pancit Canton, Toasted Bread Buko Juice			
			Dinner: Chicken Adobo, Pork Chop, Mixed Vegetable, Rice, Fresh Fruits			
			December 31, 2024			
			Lunch: Pork Sisig, Rice, Fresh Fruit Salad, Season Fruits,			
			Snacks PM: Pancit Canton, Toasted Bread Buko Juice			
			Dinner: Pork Calderita, Mixed vegetables, Fried Chicken, Coffee Jelly, Rice			
			January 1, 2025			
			Breakfast: Foot long, Longganisa, Egg, Fried Rice and Hot Choco,			
			Snack AM: Pancit Canton, Toasted Bread, Buko Juice			
			Lunch: Cordon Bleu, Pork Bellt Fried, Morcon, Mixed vegetables, Leche Flan, Rice			
			Snacks PM: Macaroni Spaghetti Pineapple Juice			
			Dinner: Fish Fillet, Sweet and Sour Fish, Mixed Vegetables, Rice and Fruits			
			Note:			
			Caterer shall submit menu proposed of the day one (1) week before the			
			Food shall be freshly cooked and prepared on the day of the activity			
			End-user shall inform the Service Provider one to two weeks the exact dates prior to the conduct of the activities			
			nothing follows			
			TOTAL APPROVED BUDGET FOR THE CONTRACT:			
			One Hundred Thirty-One Thousand Pesos Only			
			(Php 132,000.00)			
				Note: Please specify brand model/origin .		

PURPOSE: Year-end Celebration for CRCF of MIMAROPA Youth Center CY 2024

PR No.: 2024-10-0968 NP-SVP

VAT
 Non-VAT

(Signature over Printed name)
Supplier

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Section within three (3) days from the date advance copy was served thru email. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.