

PURCHASE ORDER
 DSWD MIMAROPA Region
 Entity Name

Supplier : <u>EL PUEBLO RHIZORT CALAPAN INC.</u>	P.O. No. : <u>2024-09-0525</u>
Address : <u>Mahal na Pangalan, Calapan City, Oriental Mindoro.</u>	Date : <u>September 02, 2024</u>
TIN : <u>006-094-256</u>	Mode of Procurement : <u>NP-LOV</u>

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Oriental Mindoro</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>September 5-6, 2024</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	venue	Venue with Catering Service Sharing Session on Mainstreaming Process and Partnership Engagement cum Planning Workshop Venue: Oriental Mindoro Date: September 5-6, 2024 Venue for September 5-6, 2024 Number of pax: 34 pax Function hall that can accommodate the total number of participants Structurally sound and safe for occupancy with enough fire escapes, fire fighting equipments, CCTV, elevators end stairs Facilities must be PWD and Senior Citizen friendly Fully Air conditioned venue No obstructing pillars in the conference room The session hall must be free from distractive noise with registration area with parking area Use of Telephone lines, 2 projectors and 2 screens Access and use of Wifi for both guest and conference room Tables and Chairs : Classroom set-up with 3-4 pax each table Free tarpaulin or LED backdrop (Design and size shall be provided by the end user) Approved Budget Cost: Php 20,000.00		COMPLY	
1	pax	Catering Service for September 5-6, 2024 Menu/Time of serving: AM snack: (9:30 am) Sandwich, pasta, soft drinks or juice, water Lunch: (12:00 nn) Rice with meat and vegetable or fish, served with fresh fruits, soft drinks or juice, water PM snack: (3:00 pm) Sandwich/pansil/spaghetti with bread, soft drinks or juice, water Inclusions: Free flowing hot coffee or chocolate and drinking water/diffused water Approved Budget Cost: Php 34,000.00 ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTACT (Php 54,000.00) RFQ No. <u>2024-08-0759 NP-LOV</u> Engagement cum Planning Workshop Prepared by: Cathy Victorio	34	500.00	17,000.00
			30 guaranteed pax		
				TOTAL	51,000.00


(Total Amount in Words) Fifty-One Thousand Pesos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



LIEZEL R. DAMORA
 Signature over Printed Name of Supplier
SEPTEMBER 2, 2024
 Date

Very truly yours,


LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster : 1

Funds Available : 51,000.00


REYNOLD WILBERT L. TONGDO
 Signature over Printed Name of Chief Accountant/Head of Accounting

ORS/BURS No. : 2024-09-5913

Date of the ORS/BURS: Sept. 3, 2024

Amount : 51,000.00



NOTICE OF AWARD

Date: 30 AUG 2024

LIEZEL P. ZAMORA
 Authorized Representative
 EL PUEBLO RHIZORT CALAPAN INC.
 Mahal na Pangalan, Capalan City, Oriental Mindoro

Dear Ms. Zamora:

We are pleased to inform you that the RFQ No. 2024-08-0759 for the Venue with Catering Service of the Sharing Session on Mainstreaming Process and Partnership Engagement cum Planning Workshop is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to FIFTY-ONE THOUSAND PESOS ONLY (Php 51,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Regional Director
 Head of the Procuring Entity ✓

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

EL PUEBLO RHIZORT CALAPAN INC.

Date: SEPTEMBER 2, 2024

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