



REQUEST FOR QUOTATION

RFQ No. 2024-09-0951  
Date: November 4, 2024

Company Name \_\_\_\_\_  
Company Address \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Contact No. \_\_\_\_\_  
Email Address \_\_\_\_\_  
Company TIN \_\_\_\_\_  
PhilGEPS Reg. No. \_\_\_\_\_

**BAC SECRETARIAT  
POSTED**  
PHILGEPS REF. NO.: \_\_\_\_\_  
DATE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. **Failure to indicate information could be basis for non-compliance**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as Annex B**. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila **or email to: [procurement.fomimaropa@dswd.gov.ph](mailto:procurement.fomimaropa@dswd.gov.ph)** not later than **5:00 PM of 8 November, 2024 (Friday)**. Quotations submitted to the different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number ], [Deadline of Submission]**.

Very truly yours,

**HARVY B. TALABIO**  
Administrative Officer V  
Procurement Section Head

11/4/2024

Terms and Conditions:

- Award shall be made on per:  item basis  total quoted price  lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: Thirty (30) Calendar Days upon receipt of approved Purchase Order
- Place of Delivery: Regional Office, Malate, Manila
- Terms of Payment: within 30 days upon final inspection and acceptance  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)  
Account Name: \_\_\_\_\_ Account Number : \_\_\_\_\_  
Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_  
**\*\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: \_\_\_\_\_

**Procurement Officer**  
Telefax: 5328-5111 to 51115 loc. 24052  
Contact Number: 09984746898

Signature Over Printed Name  
(Supplier)

RFQ 2024-09-0951

Date: \_\_\_\_\_ (should be filled up by supplier)

MOP: NP- SVP

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
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 PhilGEPS Reg. No. : \_\_\_\_\_

Item No.	Qty.	Unit	PARTICULARS	Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". Failure to indicate information could be basis for non-compliance." PLEASE STATE THE BRAND AND COUNTRY OF ORIGIN BEING OFFERED	Unit Cost	Total Cost
1	3	UNITS	STAND ALONE VIDEO CONFERENCING SOLUTION IN EXECUTIVE MEETING SPACES			
			<i>All-in-one videoconferencing system with a 65-inch touchscreen, high-resolution camera, audio, network capabilities and roller stand: three (3) units.</i>			
			✓ 1. All-in-one Video Conferencing System General Requirements:			
			✓ a. Interactive Panel: A touch-sensitive screen for interactive presentations and discussions.			
			✓ b. Video Conference Codec: Ensures smooth video conferencing capabilities			
			c. Built-in features:			
			•Speaker: for clear audio output			
			•Microphone: to capture voice clearly during meetings			
			•Camera: for video conferencing and capturing visuals			
			•OPS Module: should run on at least windows 10 Enterprise			
			d. System specifications:			
			•CPU: at least an 8-core processor for fast performance			
			•Memory: Minimum of 8GB RAM for multitasking			
			•Storage: Minimum of 64GB Flash memory for storing files and applications			
			✓ 2. Screen			
			✓ a. Screen sizes:			
			•65" D-LED touch screen			
			✓ b. Screen Design and Features			
			•Zero-gap bonding for seamless touch experience.			
			•Adaptive brightness capable of automatically adjusting based on surrounding light condition			
			•Anti-glare support for reduction of screen reflections for better visibility			
			✓ c. Eye Protection			
			•Optical anti-blue light technology to safeguard eyes			
			•Authenticate certifications of the eye protection feature should be provided			
			✓ d. Durability and Protection			
			•Toughened to a minimum of Mohs 7 level for enhanced durability.			
			✓ e. Display Quality:			
			•Covers at least 85% of the NTSC color gamut.			
			•Typical Contrast ratio of 1200:1 and standard brightness level of 350 nits, or better			
			✓ f. Performance:			
			•Response Time: Quick screen response at 8ms, or faster			
			•Touch accuracy: Precise touch with an accuracy of + 1mm.			
			✓ 3. Camera			
			✓ a. Resolution:			
			•4K30 high-definition built-in camera, or better			
			✓ b. Viewing Angles:			
			•viewing angles of 80° Horizontally and 50° Vertically, or wider			

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			c.Privacy Features: •with built-in camera cover for physical camera closure, ensuring privacy when not in use.			
			d.Focus •Manual and Auto Focus			
			4. Microphone			
			a.Design •equipped with a minimum of six (6) built-in microphone arrays			
			b.Coverage •Pickup Radius: Captures sound from up to 12 meters away •Pickup Angle: Broad coverage with a 180° angle.			
			c.Audio Quality: •Frequency Range: Full-frequency audio pickup up to 20kHz. •Sampling Frequency: Set at 48 kHz for clear sound reproduction			
			d.Advanced Features: •Acoustic Echo Cancellation (AEC): reduces feedback and echo for clearer audio •Automatic Gain Control (AGC): adjustment microphone sensitivity for consistent volume levels •Automatic Noise Reduction (ANR): Minimizes noise for clearer communication			
			5. Speakers			
			a.Design •Equipped with at least two built-in speakers			
			b.Audio Range •Frequency response covers the range of 100 Hz to 20 kHz			
			d.Power •offers a total power output of 40 W			
			6.Interface			
			a.Video connections: •One (1) Video Input/Output HDMI 2.0 Port supporting up to 4K60 resolution			
			b.Audio Connections •One (1) Audio Input/Output standard 3.5mm Port			
			c.Microphone: •One (1) Omni-directional microphone port that supports chaining two microphones together			

RFQ 2024-09-0961

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			d.USB Ports: •at least three (3) or more USB Type-A 3.0 ports compatible with: USB Flash drives, Mouse, Keyboard, Microphone, Speaker, Remote Control and Wireless projection dongles •at least one (1) USB Type-C port compatible with: USB Flash devices, and Wireless projection dongles			
			g. Network Communications •at least one (1) RJ45 port supporting 10/100/1000M speeds •at least one (1) COM port (RJ45) •at least one (1) dedicated OPS slot for PC modules			
			7.Wifi Capabilities •Supports both Wi-Fi 5 and Wi-Fi 6 with IEEE802.11a/b/g/n/ac/ax network protocols. •Dual-band Wi-Fi operating on 2.4 GHz and 5 GHz Frequencies. •Can function as both a Wi-Fi hotspot and client simultaneously			
			8. OPS Module Specifications:			
			a.Performance: •Writing latency is kept to a maximum of 16ms for real-time responsiveness.			
			b.Whiteboard Features: •Supports various functions like: Handwriting and Drawing, Erasing and Marking, Saving, Zooming and locking the board, Changing the background color and Page turning with support for up to 100 pages.			
			a.Writing Tools •Choose from different pen types (pencil, pen and highlighter) •A selectable color palette for pen colors.			
			a.Annotation and Editing •Full-screen annotation: Capture any screen and annotate directly on the whiteboard			
			e.Content Saving and Editing •Save your whiteboard content locally •Reopen and exit saved content •Save to an External USB Flash drive •Email the content directly from the module			
			f.Advanced Recognition: •Drawings can be auto-converted into standard geometric shapes •Handwritten text can be recognized and transformed into standard text			
			9.Project Specifications			

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			oWired Projection: HDMI Cable: Supports projection resolution up to 1080p at 60fps and 4K at 30fps USB Type-C Cable: Supports projection resolution up to 1080p at 60fps and 4K at 30fps When a PC is connected the device can control the PC without needing additional cables.			
			a.Wireless Projection: Projection Code Method:  Connect using a projection code from mobile phones or PCs Supports projection up to 1080p at 60fps and 4K at 15fps Once a PC is projected, the device can control it in reverse. Wifi Direct: allows for direct connections without needing to be on the same local network.			
			Wireless Dongle:  Enables one-click projection for PCs Supports resolutions up to 1080p at 60fps or 4K at 15fps The device can control the PC in reverse once connected			
			<b>10. Special Features Specifications</b>			
			Video Conferencing:  Utilizes the cloud VC network for video conferencing capabilities Compatible with 4K professional Cameras Supports H.323+SIP dual-stack for high-quality 1080p HD video meetings.			
			b.Multi-Window Functionality:  The desktop can be split into two separate windows to display different applications. Users can adjust the size of these windows by dragging them to their desired dimensions.			
			p. Remote Device Management: Basic device configuration Remote shutdown capabilities Push boot screens and bulletin boards			
			d.Bulletin Board for Enterprise Marketing:  Supports a rotating display up to 50 images for promotional purposes			
			e.Customizable Welcome Page: In the absence of an OPS module, the welcome page can feature both text and images. Text fonts are editable, and images can be personalized to fit the organization's branding			



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office MiMaRoPa Region  
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

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			<b>11. Security Specifications</b>			
			Web Portal Password Standards: •Password must adhere to complexity requirements •They should include a mix of at least three of the following: letters, numbers, and special characters. •Password length should be a minimum of eight characters			
			b. Wireless Security: •Uses 802.11a/b/g/n/ac/ax protocols with WPA2			
			c. Supported Protocols: •TCP/IP, RTP, RTCP •DHCP, DNS, SMTP, SNTP •SSH, HTTP, HTTPS •TR-069			
			<b>12. Accessories</b>			
			a. Stand with rollers for easy mobility b. remote control			
			<b>13. Warranty and Support: Minimum of One (1) Year</b>			
			<b>APPROVED BUDGET FOR THE CONTRACT: NINE HUNDRED EIGHTY NINE THOUSAND FIVE HUNDRED TEN PESOS AND 31/100 ONLY (PHP 989,510.31)</b>			

PURPOSE: TO BE USED DURING THE EXECUTIVE MEETING SPACES

PR No.: 2024-09-0951

VAT  
 Non-VAT  
 \_\_\_\_\_  
 (Signature over Printed name)  
 Supplier

**Omnibus Sworn Statement (Revised)**  
*[shall be submitted with the Bid]*

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, \_\_\_\_\_, of legal age, [Civil Status] \_\_\_\_\_,  
[Nationality] \_\_\_\_\_ and residing at \_\_\_\_\_  
\_\_\_\_\_, after having been duly sworn in accordance with  
law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of \_\_\_\_\_  
with office address at \_\_\_\_\_.
2. As the owner and sole proprietor, or authorized representative of \_\_\_\_\_, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the \_\_\_\_\_ ensuing \_\_\_\_\_ contract for \_\_\_\_\_ of the DSWD Field Office MIMAROPA, as shown in the attached duly notarized Special Power of Attorney;
3. \_\_\_\_\_ (Name of Supplier) is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. \_\_\_\_\_ (Name of Supplier) is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. \_\_\_\_\_ The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. \_\_\_\_\_ (Name of Supplier) complies with existing labor laws and standards; and
8. \_\_\_\_\_ (Name of Bidder) is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;

- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *Name of the Project*
9. \_\_\_\_\_ (*Name of Supplier*) did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant

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## NOTICE

Any solicitations in any form and for any purpose using the name or acting for and on behalf of DSWD Field Office MIMAROPA is unauthorized, unlawful, and should be disregarded.

We strongly urge everyone to **exercise caution and not engage with anyone claiming to represent DSWD Field Office MIMAROPA** in such a manner.

To avoid misrepresentation, **please only contact our authorized personnel via email or phone.** You may reach us through:

### **Bids and Awards Committee Secretariat**

DSWD Field Office MIMAROPA

1680 F.T. Benitez corner Malvar Streets, Malate, Manila

Trunk Line Number: (02) 5328-5111 to 5115 local 24052

Email Address: [procurement.fomimaropa@dswd.gov.ph](mailto:procurement.fomimaropa@dswd.gov.ph)

Website: <http://www.fo4b.dswd.gov.ph>