



REQUEST FOR QUOTATION

RFQ No. 2024-11-1041
Date: November 6, 2024

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

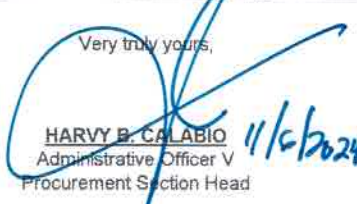
**BAC SECRETARIAT
POSTED**
 PHILGEPS REF. NO.: _____
 DATE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as Annex B. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: procurement.fomimaropa@dswd.gov.ph not later than **8:00 AM of 11 November, 2024 (Monday)**. Quotations submitted to the different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number], [Deadline of Submission]**.

Very truly yours,

HARVY B. CALABIO 11/6/2024
 Administrative Officer V
 Procurement Section Head

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: November 14, 2024
- Place of Delivery: Ramada Hotel, Binondo, Manila
- Terms of Payment: within 30 days upon final inspection and acceptance
 Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
 Account Name: _____ Account Number : _____
 Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty:
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register "

Procurement Officer
 Telefax: 5328-5111 to 51115 loc. 24052
 Contact Number: 09984746898

 Signature Over Printed Name
 (Supplier)



Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHILGEPS). You may visit the PHILGEPS website at www.philgeps.gov.ph to register

RFQ 2024-11-1041

Date: _____ (should be filled up by supplier)

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

MOP: NP- SVP

Item No.	Qty.	Unit	PARTICULARS	Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". Failure to indicate information could be basis for non-compliance."	Unit Cost	Total Cost
			SERVICE PROVIDER FOR BASIC AND SOUNDS AND LED RENTAL			
1	1	SET	LED WALL (9 FT X 12 FT) AND BASIC AND SOUNDS			
			INCLUSIONS:			
			8 HOURS OF USE			
			12 RGBW PAR LED LIGHTS			
			4 WHITE AMBER PAR LED LIGHTS			
			2 BEAM 230-MOVING HEADS			
			1 DMX LIGHTS CONTROLLER			
			2 LIGHT STANDS			
			2 BETA2 MID HI SPEAKERS			
			1 DL1608 DIGITAL MIXER			
			2 SPEAKER STANDS			
			2 WIRELESS MICROPHONES			
			2 WIRED MICROPHONES			
			2 MICROPHONE STANDS			
			1 LAPTOP FOR MUSIC PLAYBACK			
			1 SET AEROLED P3 LED WALL			
			FREE DELIVERY, ARRANGEMENT AND SET UP OF THE LED SCREEN DISPLAY IN THE VENUE BEFORE THE EVENT			
			APPROVED BUDGET FOR THE CONTRACT			
			SEVENTY TWO THOUSAND PESOS ONLY (PHP 72,000.00)			

PURPOSE: TO BE USED DURING LSWDO ANNUAL CONFERENCE AWARDING CEREMONY
 PR No.: 2024-10-1041

 (Signature over Printed name)
 Supplier

VAT
 Non-VAT

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____, of legal age, [Civil Status] _____,
[Nationality] _____ and residing at _____
_____, after having been duly sworn in accordance with
law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of _____
with office address at _____.
2. As the owner and sole proprietor, or authorized representative of
_____, I have full power and authority to do, execute and
perform any and all acts necessary to participate, submit the bid, and to sign and execute
the _____ ensuing _____ contract
for _____ of the DSWD
Field Office MIMAROPA, as shown in the attached duly notarized Special Power of
Attorney;
3. _____ (Name of Supplier) is not "blacklisted" or barred
from bidding by the Government of the Philippines or any of its agencies, offices,
corporations, or Local Government Units, foreign government/foreign or international
financing institution whose blacklisting rules have been recognized by the Government
Procurement Policy Board, **by itself or by relation, membership, association,
affiliation, or controlling interest with another blacklisted person or entity as defined
and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an
authentic copy of the original, complete, and all statements and information provided
therein are true and correct;
5. _____ (Name of Supplier) is authorizing the Head
of the Procuring Entity or its duly authorized representative(s) to verify all the documents
submitted;
6. _____ The owner or sole proprietor is not related
to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC),
the Technical Working Group, and the BAC Secretariat, the head of the Project
Management Office or the end-user unit, and the project consultants by consanguinity or
affinity up to the third civil degree;
7. _____ (Name of Supplier) complies with existing labor
laws and standards; and
8. _____ (Name of Bidder) is aware of and has
undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding
Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;

NOTICE

Any solicitations in any form and for any purpose using the name or acting for and on behalf of DSWD Field Office MIMAROPA is unauthorized, unlawful, and should be disregarded.

We strongly urge everyone to **exercise caution and not engage with anyone claiming to represent DSWD Field Office MIMAROPA** in such a manner.

To avoid misrepresentation, **please only contact our authorized personnel via email or phone.** You may reach us through:

Bids and Awards Committee Secretariat

DSWD Field Office MIMAROPA

1680 F.T. Benitez corner Malvar Streets, Malate, Manila

Trunk Line Number: (02) 5328-5111 to 5115 local 24052

Email Address: procurement.fomimaropa@dswd.gov.ph

Website: <http://www.fo4b.dswd.gov.ph>