



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Supplier : <b>SMARTER MULTIMEDIA SERVICES</b>	P.O. No. : <b>2024-09-0583</b>
Address : <b>Cafirma St., Carig Sur, Tuquegarao City</b>	Date : <b>September 17, 2024</b>
TIN : <b>726-565-586-000</b>	Mode of Procurement : <b>NP-SVP</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : <u>SLP Oriental Mindoro (2F RKT Bldg. J.P. Rizal cor. Bayabas Sts. Latud, Calapan City, Oriental Mindoro)</u>	Delivery Term : <b>Full Term</b>
Date of Delivery : <b>30-45 calendar days upon receipt of approved Purchase Order (PO)</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<p><b>SLP AVP SUCCESS STORY FEATURING SLP PROGRAM PARTICIPANT IN ORIENTAL MINDORO</b></p> <p><b>Output:</b></p> <ul style="list-style-type: none"> <li>&gt; Script prior to shooting and approval</li> <li>&gt; 5 to 10 mins. Approved video (with text graphics, sound effects, licensed music, drone shots, subtitles and animation)</li> <li>&gt; Document photos</li> </ul> <p><b>Production Arrangement:</b></p> <ul style="list-style-type: none"> <li>&gt; <b>Production Staff:</b> Two (2) Videographers, One (1) Photographer, One (1) Editor, and Assistant</li> <li>&gt; <b>Complete Video Equipment:</b> Camera, Lens (wide, zoom, prime), drone, tripod, gimbal, microphone (lapel/boom), lights, etc.</li> <li>&gt; <b>Production Staff Expenses:</b> Transportation &amp; Meals for 1-3 days</li> </ul> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>&gt; With experience in AVP or documentary-making for corporate or government clients (must show AVP or documentary sample videos)</li> <li>&gt; Creative and good at story-telling</li> </ul> <p><b>** SMO will be present throughout the shooting days</b>            &gt;&gt;&gt;&gt; NOTHING FOLLOWS &lt;&lt;&lt;&lt;&lt;</p>	1	75,000.00	75,000.00
<p><b>Approved Budget for the Contract:</b> Php75,000.00  <b>PR No.:</b> 2024-07-0746  <b>Purpose:</b> Service Provider for the SLP AVP Success Story Video Production in the Province of Oriental Mindoro  <b>Prepared by:</b> Dave T. Corcoro</p>					75,000.00


(Total Amount in Words)	<b>Seventy-Five Thousand Pesos Only</b>	<b>75,000.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:

  
**MARK GENESIS S. ABALOS**  
 Signature over Printed Name of Supplier  
 Date **Oct. 3, 2024**

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized  
**Regional Director**

Fund Cluster : **1**  
 Funds Available : **75,000.00**

  
**REYNOLD WILBERT L. TONGDO**  
 Signature over Printed Name of Accountant III/ Head, Accounting Section

ORS/BURS No. : **2024-09-6827**  
 Date of the ORS/BURS: **Sept. 25, 2024**  
 Amount : **75,000.00**

## NOTICE OF AWARD

Date: SEP 16 2024

**MS. MARY MARGARETTE B. MARVAS**  
Proprietor  
SMARTER MULTIMEDIA SERVICES  
Cafirma St., Carig Sur, Tuguegarao City

Dear Ms. Marvas:

We are pleased to inform you that the RFQ No. 2024-07-0746 for the "Service Provider for the SLP AVP Success Story Video Production in the Province of Oriental Mindoro" is hereby awarded to you as the Lowest Calculated & Responsive Bid at a Contract Price equivalent to Seventy-Five Thousand Pesos Only (Php 75,000.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

  
MARK G. ABSOLA  
(Signature over Printed Name of Bidder's Authorized Representative)

**SMARTER MULTIMEDIA SERVICES**

Date: Oct. 3, 2024