



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

cc# 2772

Supplier: PHILCOPY CORPORATION Address: 793 JP Rizal Avenue, Makati City TIN:	P.O. No. 2024-12-0803 Date: December 9, 2024 Mode of Procurement: Direct Contracting
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DSWD Mimaropa, 1680 F.T. Benitez corner Malvar Sts., Malate, Manila Date of Delivery: Fifteen (15) Calendar Days upon receipt of Approved Purchase Order	Delivery Term: FOB Destination Payment Term: 15-30 days upon final inspection
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Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	cart	<p>Supplies for the use of SWDI Administration</p> <p>KYOCERA Toner for TK-7220. Toner Capacity 36,000 pages. black</p> <p>*****nothing follows*****</p> <p>page 1 of 1</p>	12	16,200.00	194,400.00

Approved Budget for the Contract: Php194,400.00
PR No. **2024-11-1059**
Purpose: Supplies for the use of SWDI Administration
Prepared by: Emma Joy C. Nolasco

(Total Amount in Words)	ONE HUNDRED NINETY FOUR THOUSAND FOUR HUNDRED PESOS ONLY	194,400.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
MARIA JESUSITA P. SANTOS
Signature over Printed Name of Supplier
December 12, 2024

Date

Very truly yours,

[Signature]
LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster: **01-101**
Funds Available: **194,400.00**
[Signature]
REYNOLD WILBERT L. TONGDO
Signature over Printed Name of Accountant III / Section Head, Accounting Section

ORS/BURS No.: **2024-12-9009**
Date of the ORS/BURS: **Dec. 09, 2024**
Amount: **194,400.00**



NOTICE OF AWARD

Date: DEC 09 2024

MS. MARIA JESUSITA P. SANTOS
Authorized Representative
PHILCOPY CORPORATION
793 JP Rizal Avenua, Makati City

Dear **Ms. Santos**:

We are pleased to inform you that the RFQ No. 2024-11-1059 for "Supplies for the use of SWDI Administration-Kyocera Toner for Pantawid RPMO" is hereby awarded to you being the exclusive distributor at a Contract Price equivalent to **One Hundred Ninety Four Thousand Four Hundred Pesos Only (Php194,400.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

MARIA JESUSITA P. SANTOS

(Signature over Printed Name of Bidder's Authorized Representative)

PHILCOPY CORPORATION

Date: December 12, 2024

