



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : **MOSTACO MARKETING** P.O. No. : **2024-09-0538**
 Address : **68A Lalaine Bennet Street BF Resort Village Las Pinas City** Date : **September 6 2024**
 TIN : Mode of Procurement : **SHOPPING B**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **SWADT PALAWAN (No. 54 H. Mendoza St., Puerto Princesa City, Palawan)** Delivery Term : **Full Term**
 Date of Delivery : **Fifteen (15) Calendar days upon receipt of approved Purchase Order (P.O.)** Payment Term : **15-30 days upon final inspection**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Bottle	Ink, for stampad (HBW 60ML PURPLE)	3	26.00	78.00
2	Box	Staple wire, standard (BOSS/GT/WELLS)	20	29.00	580.00
3	Roll	Tape, Masking, 24mm x 50m (EXCELL 50M)	21	52.00	1,092.00
4	Roll	Tape, Masking, 48mm x 50m (EXCELL 50M)	20	98.00	1,960.00
5	Roll	Tape, packaging, 48mm x 50m (EXCELL 50M)	20	24.00	480.00
6	Roll	Tape, transparent, 24mm x 50m (EXCELL 50M)	21	15.00	315.00
7	Roll	Tape, transparent, 48mm x 50m (EXCELL 50M)	21	24.00	504.00
8	Unit	Calculator, compact (CASIO MX12B)	2	358.00	716.00
9	Piece	Correction Tape 5mm x 8m (PREVAILED 8M)	30	20.00	600.00
10	Piece	Data file box, made of chipboard, with closed ends (MAGAZINE BOX SINGLE)	15	91.00	1,365.00
11	Box	Fastener (METAL TIGER/GATOR)	15	46.00	690.00
12	Box	Paper Clip, vinyl/plastic coated, 33mm (RAMBO/PRINCE)	4	10.00	40.00
13	Box	Paper Clip, vinyl/plastic coated, jumbo 50mm (RAMBO/PRINCE)	2	21.00	42.00
14	Box	Rubber band No.18 (TIGER FLAT)	2	156.00	312.00
15	Piece	Tape dispenser, table top (BOSS/PREVAILED/UK)	3	91.00	273.00
16	Pad	Notepad, stick-on, 50mm x 76mm (BOSS/HBW/ACURA)	25	17.00	425.00
17	Pad	Notepad, stick-on, 76mm x 100mm (BOSS/HBW/ACURA)	25	25.00	625.00
18	Pad	Notepad, stick-on, 76mm x 76mm (BOSS/HBW/ACURA)	25	20.00	500.00
19	Ream	Paper, Multicopy A4 80gsm (CROCO 80GSM)	50	209.00	10,450.00
20	Ream	Paper, Multicopy Legal 80gsm (CROCO 80GSM)	30	216.00	6,480.00
21	Piece	Record Book, 500 pages (OFFICIAL VISION)	3	179.00	537.00
22	Piece	Sign pen, 0.5 extra fine tip, black (PILOT)	60	57.00	3,420.00
23	Roll	Double sided tape tissue tape 24mm x 10m (EXCEL 10M NO FOAM)	5	20.00	100.00
24	Piece	Stapler, Standard type (BOSS/PREVAILED)	2	94.00	188.00
25	Unit	Stapler, Heavy duty (Binder) (HUAPUDDA 120 SHEET CAP)	2	449.00	898.00
26	Piece	Staple Remover, Plier-type (PLIER/JOY/HBW/UK)	3	56.00	168.00
27	Piece	Ink, Epson 003 Black (EPSON003)	20	240.00	4,800.00
28	Piece	Ink, Epson 003 Cyan (EPSON003)	15	240.00	3,600.00
29	Piece	Ink, Epson 003 Yellow (EPSON003)	15	240.00	3,600.00
30	Piece	Ink, Epson 003 Magenta (EPSON003)	15	240.00	3,600.00
31	Piece	Heavy Duty Puncher (BOSS/PREVAILED/UK)	2	156.00	312.00
*** Nothing Follows***					48,750.00
Approved Budget for the Contract: Php57,615.16 PR No.: 2024-07-0619 Purpose: Office Supplies for the use of Disaster Response Management Division Provincial Staff Palawan Prepared by: Mark Anthony Diones					

(Total Amount in Words) **Forty-Eight Thousand Seven Hundred Fifty Pesos Only** **48,750.00**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
JOJE R. VELINA
 Signature over Printed Name of Supplier

Very truly yours, 
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Date **9/17/24**

Fund Cluster : **101**
 Funds Available : **48,750.00**


REYNOLD WILBERT L. TONGDO
 Signature over Printed Name of Accountant III - Head, Accounting Section

ORS/BURS No. : **02-10110, 2024-09-0248**
 Date of the ORS/BURS : **SEPT 11, 2024**
 Amount : **48,750.00**

NOTICE OF AWARD

DATE: 05 SEP 2024

Ms. Jojie R. Velina
Authorized Representative
MOSTACO MARKETING
68A Lalaine Bennet Street BF Resort Village Las Pinas City

Dear **Ms. Velina**:

We are pleased to inform you that the RFQ No. 2024-07-0649 for the "Purchase of Office Supplies for the use of Disaster Response Management Division Provincial Staff Palawan" is hereby awarded to you as the Bidder with the Lowest Calculated & Responsive Bid at a Contract Price equivalent to Forty-Eight Thousand Seven Hundred Fifty Pesos Only (Php48,750.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


JOJIE R. VELINA

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date: 9/17/24



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Award Notice Abstract (Ref No.: 5231924)

Status: Updated

<p>Reference Number: 11022762</p> <p>Control Number: 2024-07-0649</p> <p>Bid Notice Title: 2024-07-0649 - Office Supplies for the use of Disaster Response Management Division Provincial Staff Palawan</p> <p>Approved Budget: Php57,615.16</p> <p>Procurement Mode: Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.1.b)</p> <p>Classification: Goods</p> <p>Category: Office Supplies and Devices</p> <p>Applicable Procurement Rules: Implementing Rules and Regulations</p> <p>Funding Source: Government of the Philippines (GOP)</p> <p>Funding Instrument: General Appropriations Act</p> <p>Area of Delivery: Palawan</p> <p>Delivery Period: 15 Day/s</p> <p>Contact Person: Harvy Calabio</p> <p>Created By: Harvy Calabio</p>	<p>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B 1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p style="text-align: center;">Office Supplies</p> <p>Awardee : MOSTACO MARKETING Address : 68A Lalaine Bennet Street BF Resort Village, Barangay Talon Dos Las Piñas City Metro Manila, NCR, Philippines</p> <p>Contact Person : Jojie Repia Velina Designation : Sole Proprietor</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;">#</th> <th style="width: 70%;">Product/Service/Project Name</th> <th style="width: 25%;">Budget</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Office Supplies, Office Supplies for the use of Disaster Response Management Division Provincial Staff Palawan, 44120000, 1, Lot</td> <td style="text-align: right;">Php57,615.16</td> </tr> </tbody> </table> <p>Reason for Award : Lowest calculated and responsive quotation.</p>	#	Product/Service/Project Name	Budget	1	Office Supplies, Office Supplies for the use of Disaster Response Management Division Provincial Staff Palawan, 44120000, 1, Lot	Php57,615.16	<p>Award Type: Award Notice</p> <p>Contract Amount: Php48,750.00</p> <p>Award Date: 05-Sep-2024</p> <p>Publish Date: 10-Dec-2024</p> <p>Date Last Updated: 10-Dec-2024</p> <p>Contract Number: 2024-09-0538</p> <p>Proceed Date: 17-Sep-2024</p> <p>Contract Effectivity Date: 17-Sep-2024</p> <p>Contract End Date: 02-Oct-2024</p> <p>Created By: Harvy B. Calabio</p> <p>Date Created: 10-Dec-2024</p> <p>Approver: Harvy B. Calabio</p> <p>View Documents: 4</p>
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1	Office Supplies, Office Supplies for the use of Disaster Response Management Division Provincial Staff Palawan, 44120000, 1, Lot	Php57,615.16						