



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier: <b>LAMBERT TRADING</b> Address: <b>Marcos District, Talavera Nueva Ecija</b> TIN: <b>220-834-592-000</b>	P O. No.: <b>2024-09-0618</b> Date: <b>September 25, 2024</b> Mode of Procurement: <b>Shopping B</b>
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Gentlemen  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>DSWD MIMAROPA FO 1860 F.Y. Benitez St. cor Malvar St. Malate, Manila</b> Date of Delivery: <b>15 CD upon receipt of approved PO</b>	Delivery Term: <b>FQB Destination</b> Payment Term: <b>15-30 days upon final inspection</b>
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Stock/Property No	Unit	Description	Quantity	Unit Cost	Amount
Purchase of Office Supplies for for CIS AICS Regional Office 2nd Semester					
1	roll	TAPE, masking, 24mm	20	37.00	740.00
2	roll	TAPE, TRANSPARENT, width 24mm	100	30.00	3,000.00
3	pc	TAPE DISPENSER, table top	6	100.50	603.00
4	pc	CORRECTION TAPE: 6METER (min) individual pack	240	20.00	4,800.00
5	pc	SIGN PEN, BLACK, 0.7mm, black	60	21.50	1,290.00
6	pc	SIGN PEN, BLUE, 0.7mm, blue	60	21.50	1,290.00
7	pc	SIGN PEN, BLACK, 0.5mm, black	60	21.50	1,290.00
8	pc	SIGN PEN, BLUE, 0.5mm, blue	60	21.50	1,290.00
9	pc	SIGN PEN, RED, 0.5mm, red	38	21.50	774.00
10	pc	BALLPEN, BLACK, 0.5mm, black	360	5.00	1,800.00
11	pc	STAPLE WIRE, Standard (Boss/GT Wells)	40	39.00	1,560.00
12	pc	STAPLER, standard type with remover	15	91.00	1,365.00
13	pc	CUTTER/UTILITY KNIFE, for general purpose	10	35.50	355.00
14	pair	SCISSORS, symmetrical/asymmetrical	10	35.50	355.00
15	pc	PUNCHER, paper, heavy duty	10	148.00	1,480.00
16	pc	PENCIL SHARPENER	10	248.00	2,480.00
17	box	PAPER CLIP, vinyl/plastic coated, 33mm	20	13.00	260.00
18	box	CLIP, backfold, 19mm	20	9.00	180.00
19	box	CLIP, backfold, 25mm	20	13.50	270.00
20	box	CLIP, backfold, 32mm	20	19.25	385.00
21	box	CLIP, backfold, 50mm	50	49.50	2,475.00
22	pc	SIGN HERE TRANSPARENT ARROW FLAG STICKY NOTE	30	44.00	1,320.00
23	pc	RULER, flexible, plastic, 100mm ***nothing follows***	10	24.00	240.00
<b>TOTAL</b>					<b>29,602.00</b>

(Total Amount in Words) **Twenty-Nine Thousand Six Hundred Two Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: <div style="text-align: center;">   <b>LORAINE A. MALUBAG</b>            Signature over Printed Name of Supplier              Date: _____         </div>	Very truly yours, <div style="text-align: center;">   <b>LEONARDO C. REYNOSO, GESO III</b>            Signature over Printed Name of Authorized Official  <b>Regional Director</b> </div>
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Fund Cluster : <b>1</b> Funds Available : <b>29,602.00</b> <div style="text-align: center;">   <b>REYNOLD WILBERT L. TONGDO</b>            Signature over Printed Name of Chief Accountant/Head of Accounting            Accounting Section Head         </div>	ORS/BURS No. : <b>24-09-6956</b> Date of the ORS/BURS : <b>SEP 27 2024</b> Amount : <b>29,602.00</b>
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### NOTICE OF AWARD

Date: SEP 24 2024

**LORAINA A. MALUBAG**  
Authorized Representative  
**LAMBERT TRADING**  
Marcos District, Talavera Nueva Ecija

Dear Ms. Malubag:

We are pleased to inform you that the RFQ No. 2024-08-0768 for the Purchase of Office Supplies for CIS AICS Regional Office 2nd Semester is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to TWENTY-NINE THOUSAND SIX HUNDRED TWO PESOS ONLY (Php 29,602.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

LORAINA A. MALUBAG  
(Signature over Printed Name of Bidder's Authorized Representative)

**LAMBERT TRADING**

Date: Oct 8, 2024





**Award Notice Abstract (Ref No.: 5218073)**

**Status: Updated**

<p><b>Reference Number:</b> 11193380</p> <p><b>Control Number:</b> 2024-08-0768</p> <p><b>Bid Notice Title:</b> 2024-08-0768 - Purchase and delivery of office supplies for the use of CIS Regional Office staff for the 2nd semester CY 2024</p> <p><b>Approved Budget:</b> Php61,240.00</p> <p><b>Procurement Mode:</b> Shopping - Ordinary/Regular Office Supplies &amp; Equipment (Sec. 52.1.b)</p> <p><b>Classification:</b> Goods</p> <p><b>Category:</b> Office Supplies and Devices</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Area of Delivery:</b> Metro Manila</p> <p><b>Delivery Period:</b> 15 Day/s</p> <p><b>Contact Person:</b> Harvy Calabio</p> <p><b>Created By:</b> Harvy Calabio</p>	<p><b>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B</b> 1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p><b>Office Supplies</b></p> <p><b>Awardee :</b> LAMBERT TRADING</p> <p><b>Address :</b> 107 Marcos District, Poblacion Talavera Nueva Ecija, Region III, Philippines</p> <p><b>Contact Person :</b> Loraine Agustin Malubag</p> <p><b>Designation :</b> Owner</p> <table border="1"> <thead> <tr> <th colspan="3">Line Item</th> </tr> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Office Supplies, Purchase and delivery of office supplies for the use of CIS Regional Office staff for the 2nd semester CY 2024, 44120000, 1, Lot</td> <td>Php61,240.00</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest calculated and responsive quotation.</p>	Line Item			#	Product/Service/Project Name	Budget	1	Office Supplies, Purchase and delivery of office supplies for the use of CIS Regional Office staff for the 2nd semester CY 2024, 44120000, 1, Lot	Php61,240.00	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php29,602.00</p> <p><b>Award Date:</b> 24-Sep-2024</p> <p><b>Publish Date:</b> 04-Dec-2024</p> <p><b>Date Last Updated:</b> 04-Dec-2024</p> <p><b>Contract Number:</b> 2024-09-0616</p> <p><b>Proceed Date:</b> 08-Oct-2024</p> <p><b>Contract Effectivity Date:</b> 08-Oct-2024</p> <p><b>Contract End Date:</b> 23-Oct-2024</p> <p><b>Created By:</b> Harvy B. Calabio</p> <p><b>Date Created:</b> 04-Dec-2024</p> <p><b>Approver:</b> Harvy B. Calabio</p> <p><b>View Documents:</b> 4</p>
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