

NOTICE OF AWARD

Date: 06 NOV 2024


RAYMOND I. MAPA
Sales and Marketing Manager
JRS BUSINESS CORPORATION
19 Brixton St. Brgy. Kapitolyo, Pasig City

Dear **Mr. Mapa** :

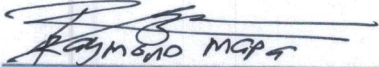
We are pleased to inform you that the Request for Quotation No. 2024-10-1023 for "**Service Provider for Courier Services for 2024 (Additional)**" is hereby awarded to you with Single Calculated and Responsive Quotation amounting to Five Hundred Twenty-Three Thousand Five Hundred Thirty Pesos Only (IPhp 523,530.00) inclusive of all applicable taxes.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


RAYMOND MAPA
(Signature over Printed Name of Bidder's Authorized Representative)

JRS BUSINESS CORPORATION

Date: 11/29/24



PURCHASE ORDER
DSWD FO MIMAROPA
Entity Name

Supplier : JRS BUSINESS CORPORATION	P.O. No. : 2024-11-0764
Address : 19 Brixton St., Brgy. Kapitolyo, Pasig City	Date : November 7, 2024
TIN: 000-056-694-000	Mode of Procurement : NP-SVP


Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein.

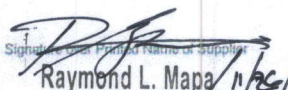
Place of Delivery : within the Philippines	Delivery Term : FOB Destination
Date of Delivery : November- December 2024	Payment Term : Government Procedure


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Service Provider for Courier Services for 2024 (Additional)			
		NEXT DAY DELIVERY			
		Express Letter - Maximum of 100 grams (actual amount will be computed in excess of 100 grams or fraction thereof)			
	packs	Metro Manila	300	107.00	32,100.00
	packs	Luzon	300	120.00	36,000.00
	packs	Visayas	26	125.00	3,225.00
	packs	Mindanao	25	130.00	3,250.00
		One Pounder- Minimum of 500 grams (actual amount will be computed in excess of 500 grams of fraction thereof)			
	packs	Metro Manila	400	130.00	52,000.00
	packs	Luzon	400	145.00	58,000.00
	packs	Visayas	25	153.00	3,825.00
	packs	Mindanao	25	160.00	4,000.00
		3 Pounder- Minimum of 1,500 grams (actual amount will be computed in excess of 500 grams or fraction thereof)			
	packs	Metro Manila	365	238.00	86,870.00
	packs	Luzon	350	266.00	93,100.00
	packs	Visayas	30	293.00	8,790.00
	packs	Mindanao	30	306.00	9,180.00
		ORDINARY DELIVERY			
		LEGAL SIZE -Minimum of 20 grams (actual amount in excess of 20 grams or fraction thereof)			
	packs	Metro Manila	200	85.00	17,000.00
	packs	Luzon	200	94.00	18,800.00
	packs	Visayas	10	99.00	990.00
	packs	Mindanao	10	107.00	1,070.00
		BROWN ENVELOPE- Minimum of 500 grams (actual amount in excess of 500 grams or fraction thereof)			
	packs	Metro Manila	150	106.00	15,900.00
	packs	Luzon	150	117.00	17,550.00
	packs	Visayas	10	125.00	1,250.00
	packs	Mindanao	10	131.00	1,310.00
		GENERAL CARGO- Minimum of 3 kilos (actual amount in excess of kilos or fraction thereof)			
	packs	Metro Manila	150	182.00	27,300.00
	packs	Luzon	150	200.00	30,000.00
	packs	Visayas	5	206.00	1,030.00
	packs	Mindanao	5	218.00	1,090.00
		Qualifications of Service Provider:			
		1. At least five (5) years' experience in courier /forwarding service both for local and foreign consignees			
		2. Has the necessary capital, tools, materials , qualified personnel and expertise to perform the required services			
		3. Licensed as courier/forwarder			
		4. Has license/permit to operate private express and /or messengerial delivery			
		5. Has Business Permit			
		6. Can deliver door to services to MIMAROPA Provinces			
		SCOPE OF WORK:			
		1. PICK UP documents from DSWD MIMAROPA Records Section as scheduled Mondays to Fridays , not later than 5:00 P.M but not earlier 2:00 P.M and /or on a Per-Call basis of urgent deliveries(with weighing scale , to determine the actual weight)			
		2. Deliver documents to all recipients nationwide the following day from receipt of documents from the DSWD MIMAROPA Records			
		3. Provide pouches to accommodate documents weighing one gram (1 gm) and more			
		4. Consolidate /Pack and deliver the documents to the consignees nationwide and international in different pouches			
		5. Assume full responsibility for the care and custody of the deliveries			
		6. Provide insurance for the deliveries in case of loss, damage and /or theft			
		7. Submit proof of deliveries (POD) one week after receipt and complete supporting documents such as summary billing, invoice receipts (3 copies) for processing of documents for payment			
		8. Give feedback in case of delay during natural calamity and other uncontrollable circumstances			
		9. Immediately inform the department and return the documents the following day to the DSWD MIMAROPA			
		10. Provide DSWD Records Section with a list of out of delivery coverage			
		* ACTUAL BILLING will be based on actual deliveries			
		*Mode of Payment: On Account - Monthly (Send Bill Arrangement)			
		PAGE 1 of 1			
		PR: 2024-10-1023			
		Prepared by: Harvy B. Calabio			523,530.00

(Total Amount in Words) **FIVE HUNDRED TWENTY THREE THOUSAND FIVE HUNDRED THIRTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforms: _____ Very truly yours: 
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director Designation


Raymond L. Mapa 11/25/24
 Date

Fund Cluster : 1	ORS/BURS No. : 02-101101-2024-N-0217
Funds Available : P 523,530.00	Date of the ORS/BURS: NOV 11 2024
 REYNOLD W. BERT L. TONGDO Accountant III - Head Accounting Section	Amount : P 523,530.00