

Supplier: <b>KATRINKA'S KITCHEN</b>	P.O. No: <b>2024-10-0707</b>
Address: <b>Circon Commercial Complex, Valencia St. Corner Rizal Avenue</b>	Date: <b>October 28, 2024</b>
TIN: <b>120-420-502-000</b>	Mode of Procurement: <b>NP-LOV</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Puerto Princesa City, Palawan</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>November 4-8, 2024</b>	Payment Term: <b>15-30 days upon final inspection</b>

Stock/Property No	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Board and Lodging for 4 days</b> <b>Yakap Bayan Program Multi-Dimensional Reintegration Tools for Service Providers of Palawan</b>  Venue: <b>Puerto Princesa City, Palawan</b> Dates: <b>November 4-8, 2024</b> Check in - <b>November 4, 2024 / 1:00 PM</b> Check out - <b>November 8, 2024 / 12:00 NN</b>  <b>Room sharing:</b> Twin and Triple Sharing with Individual Bed per Pax and Free Toiletries, Air-conditioned Room, with hot and cold shower, w/ cable TV, Free Wi-Fi, Telephone, Towel, Toothpaste, soap, & slippers <b>Number of Pax: 16 Maximum</b> Guaranteed number of pax: <b>14 guaranteed.</b> <u><b>If the total number of the participants exceeds the guaranteed participants, the agency will be billed for the actual number but not more than the maximum no. of participants</b></u>  <b>Meal schedule</b> Nov 4 - PM snack, Dinner Nov 5-7 - Breakfast, AM snack, Lunch, PM snack, and Dinner Nov 8 - Breakfast, AM snack, Lunch <b>Type &amp; Time of serving:</b> <b>Managed Buffet</b> for Breakfast (6:00 am), Lunch (12:00 nn) and Dinner (6:00 pm) <b>Plated Snacks</b> (AM Snack -9:00 am and PM Snack 2:00 pm)  <b>Menu Selection:</b> Hotel to submit Menu (Minimum of 2 viands, 1 vegetable dish, Soup, Dessert, Rice and Beverages) <b>Other inclusions:</b> <b>Schedule of use function room: October 7-11, 2024)</b> November 4, 2024 - 12:00 nn - 5:00 am November 5-7, 2024 - 8:00 am - 5:00 pm November 8, 2024 8:00 am - 12:00 nn Free use Airconditioned Conference Room (can accommodate maximum of 50 pax per conference room and free from noise which is detrimental to the event) Free flowing coffee/chocolate/tea, drinking water, candies and picka-picka No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords and white boards, big posting board With free LAN Internet/WIFI connections and Free use of parking space Facilities must be PWD and Senior Citizen Friendly  Must be structurally sound, have fire escapes and firefighting equipments and CCTV  Table and chairs are enough for participants and arrangement follows safety protocols in effect Complementary Welcome Tarpaulin for backdrop of the function room Technician on standby for assistance Free hygienic alcohol in the common areas and conference rooms for the whole duration of the event.  ***nothing follows***  <b>TOTAL APPROVED BUDGET FOR THE CONTACT</b> (Php 153,600.00) <b>RFQ No. 2024-07-0734 NP-LOV</b> YBT MDRT Proposal 2024 Prepared by: <b>Cathy Victoria</b>	16	2,400.00	<b>153,600.00</b>
			14 guaranteed pax	COMPLY	
				<b>TOTAL</b>	<b>153,600.00</b>

(Print amount in Words) **One Hundred Fifty-Three Thousand Six Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Confirms:

**KATRINKA P. BAYONA**

Signature over Printed Name of Supplier

**November 4, 2024**

Date

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**

Signature over Printed Name of Authorized Official

Regional Director

Fund Cluster: **121**  
 Funds Available: **153,600.00**

**REYNOLD WILBERT L. TONGDO**

Signature over Printed Name of Chief Accountant/Head of Accounting Accountant III / Accounting Section Head

ORS/BURS No. **02-10ND-2024-10-7875**

Date of the ORS/BURS: **Oct. 30, 2024**

Amount: **153,600.00**



## NOTICE OF AWARD

Date: OCT 29 2024

**ARCHIE P. BAYONA**  
 Chief Operation Officer  
**KATRINKA'S KITCHEN**  
 Circon Commercial Complex, Valencia St. Corner Rizal Avenue

Dear Mr. Bayona,

We are pleased to inform you that the RFQ No. 2024-07-0734 for the YBT MDRT Proposal 2024 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to ONE HUNDRED FIFTY-THREE THOUSAND SIX HUNDRED PESOS ONLY (Php 153,600.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**  
 Regional Director  
 Head of the Procuring Entity

Conforme:

**ARCHIE P. BAYONA**

(Signature over Printed Name of Bidder's Authorized Representative)

**KATRINKA'S KITCHEN**

Date: November 4, 2024

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