



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>ASTORIA PALAWAN (MILLENIUM PORPERTIES AND BROKERAGE INC)</b>	P.O. No. : <b>2024-11-0765</b>
Address : <b>Km 62, North National Highway, Puerto Princesa, 5300 Palawan</b>	Date : <b>November 08, 2024</b>
TIN : <b>000-545-202-003</b>	Mode of Procurement : <b>NP-LOV</b>

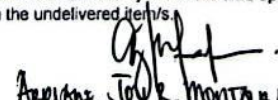

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : <b>Coron or Puerto Princesa City, Palawan</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>December 2-6, 2024</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Board and Lodging for 4 days (4 night and 5 days)</b> <b>Program Implementation and Operational Planning Workshop for Central, Regional and SWADT offices staff</b>  Venue: Coron or Puerto Princesa City, Palawan Date: December 2-6, 2024 Check in: December 2, 2024 / 2:00 PM Check out: December 6, 2024 / 12:00 PM Room Sharing: Airconditioned room, double/triple sharing with individual bed per pax and free toiletries, VIP room (if applicable) Number of Pax: 127 Maximum Guaranteed number of pax: 110 guaranteed. <u>If the total number of the participants exceeds the guaranteed participants, the agency will be billed for the actual number but not more than the maximum no. of participants</u>  <b>Meal schedule</b> Dec 2- Lunch, PM snack, Dinner Dec 2-5- Breakfast, AM snack, Lunch, PM snack, and Dinner Dec 6- Breakfast, AM snack, Lunch  <b>Type &amp; Time of serving: Buffet Meals</b> Breakfast - 6:00 AM                      AM snack - 9:00 AM Lunch - 12:00 NN                          PM snack - 2:00 PM Dinner - 6:00 PM  <b>Menu selection:</b> Breakfast/Lunch and Dinner (rice, fresh fruits, water, juice, hot soup, 1 vegetable, 2 viands fish and meat (Service Provider to provide menu meals) AM and PM Snacks (Pasta/ Bread, Juice, Water, Hot soup merienda)  <b>Inclusions:</b> Schedule of Use of Function Room TIME OF USE OF CONFERENCE ROOM/SESSION HALL FROM December 2-5, 2024: 8:00 AM - 7:00 PM December 6, 2024: 8:00 AM - 2:00 PM Lunch on the 1st day and end with lunch on the last day. Free use of Airconditioned Conference Room (can accommodate the total no of pax and more and free from noise which is detrimental to the event) Free flowing coffee and drinking water No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least 4 microphones Free use of projector and whiteboards With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free Complimentary Room for the Secretariat Free use of facilities and amenities (if applicable) With available hotel mini bus/vehicle (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like  ***nothing follows***  <b>TOTAL APPROVED BUDGET FOR THE CONTACT</b> (Php 1,828,800.00) <b>RFQ No. 2024-10-0991 NP-LOV</b> Program Implementation and Operational Planning Workshop for Regional and SWADT offices staff Prepared by: Cathy Victorio	127	3,600.00 COMPLY	1,828,800.00
			<b>TOTAL</b>		<b>1,828,800.00</b>

(Total Amount in Words) **One Million Eight Hundred Twenty-Eight Thousand Eight Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  <b>Joy R. Montaba</b> Signature over Printed Name of Supplier 11/26/2024 Date	Very truly yours,  <b>LEONARDO C. REYNOSO, CESO III</b> Signature over Printed Name of Authorized Official Regional Director
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Fund Cluster : 1 Funds Available : P 1,828,800.00  <b>REYNOLD W. BERT L. TONGDO</b> Signature over Printed Name / Chief Accountant/Head of Accounting Accountant III / Accounting Section Head	ORS/BURS No. : <u>02-10101-2024-11-8390</u> Date of the ORS/BURS: <u>Nov. 18, 2024</u> Amount : <u>P 1,828,800.00</u>
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## NOTICE OF AWARD

Date: NOV 06 2024

**ARRIANE JOY MONTALBA**  
 Authorized Representative  
 ASTORIA PALAWAN  
 Km. 62, North National Highway, Puerto Princesa, 5300 Palawan

Dear Ms. Montalba:

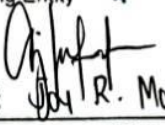
We are pleased to inform you that the RFQ No. 2024-10-0991 for the Board and lodging for 4 days of the Program Implementation and Operational Planning Workshop for Regional and SWADT offices staff is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to ONE MILLION EIGHT HUNDRED TWENTY-EIGHT THOUSAND EIGHT HUNDRED PESOS ONLY (Php 1,828,800.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
 Regional Director  
 Head of the Procuring Entity

Conforme:

  
**ARRIANE JOY R. MONTALBA**  
 (Signature over Printed Name of Bidder's Authorized Representative)

**ASTORIA PALAWAN**

Date: 11/26/2024

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