

Supplier : BALAR HOTEL AND SPA	P.O. No. : 2024-11-0766
Address : Balarang, Boac, Marinduque	Date : November 08, 2024
TIN : 174-095-180-000016	Mode of Procurement : NP-LOV

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Boac, Marinduque	Delivery Term : FOB Destination
Date of Delivery : November 29-30, 2024	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 1 day Year-end Review of SWAD Programs and Implementation Venue: Boac, Marinduque Date: November 29-30, 2024 Check in: November 29, 2024 / 12:00 PM Check out: November 30, 2024 / 12:00 NN Room sharing: Airconditioned room, Triple sharing with separate bed per pax and free toiletries Number of Pax: 80 Maximum Guaranteed number of pax: 70 guaranteed. <u>If the total number of the participants exceeds the guaranteed participants, the agency will be billed for the actual number but not more than the maximum no. of participants</u> Meal schedule Nov 29: Lunch, PM snack, Dinner Nov 30: Breakfast, AM snack Type & Time of serving: <u>Managed Buffet Meals & Plated Snacks</u> Breakfast - 6:00 AM AM snack - 9:00 AM Lunch - 12:00 NN PM snack - 3:00 PM Dinner - 6:00 PM Menu selection: Hotel to submit the Menu (minimum of atleast 2 viands, soup, dessert and beverages) No repeating menu/meals Inclusions: Free use of Airconditioned Conference Room (can accommodate more than 120 pax and free from noise which is detrimental to the event Compliance of function room to a health and safety protocols of social distancing Free flowing coffee, tea and drinking water No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least 4 microphones Free use of LCD projector and whiteboards With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free Tarpaulin/Backdrop Free use of facilities and amenities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like <p align="center">***nothing follows***</p> TOTAL APPROVED BUDGET FOR THE CONTACT (Php 176,000.00) RFQ No. 2024-10-1009 NP-LOV Year-end Review of SWAD Programs and Implementation Prepared by: Cathy Victorio	80 70 guaranteed pax		176,000.00
TOTAL					176,000.00

(Total Amount in Words) **One Hundred Seventy-Six Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


PAUL ADRIAN MANCÍA
 Signature over Printed Name of Supplier
NOV. 12, 2024
 Date

Very truly yours,


LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster : **121**
 Funds Available : **176,000.00**


REYNOLD WILBERT L. TONGDO
 Signature over Printed Name of Chief Accountant/Head of Accounting
 Accountant III / Accounting Section Head

ORS/BURS No. : 02-101101-2024-19-81915
 Date of the ORS/BURS: 11/11/2024
 Amount : 176,000.00



NOTICE OF AWARD

Date: NOV 06 2024

PAUL ADRIAN MANCIA
 Authorized Representative
 BALAR HOTEL AND SPA
 Balarang, Boac, Marinduque

Dear Mr. Mancia:

We are pleased to inform you that the RFQ No. 2024-10-1009 for the Board and lodging for 1 day of the Year-end Review of SWAD Programs and Implementation is hereby awarded to you as the Most Responsive Calculated Quotation at a Contract Price equivalent to ONE HUNDRED SEVENTY-SIX THOUSAND PESOS ONLY (Php 176,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Regional Director
 Head of the Procuring Entity

Conforme: _____

PAUL ADRIAN MANCIA

(Signature over Printed Name of Bidder's Authorized Representative)

BALAR HOTEL AND SPA

Date: Nov. 12, 2024

PAGE 1 of 1

