



PURCHASE ORDER
 DSWD MIMAROPA Region
 Entity Name

Supplier: OPTIMAL TRAVEL SERVICES	P.O. No: 2024-11-0792
Address: Purok Paakakaisa, Brgy. Sta. Monica, Puerto Princesa City, Palawan	Date: November 25, 2024
TIN: 919-603-195	Mode of Procurement: NP-SVP

Gentlemen,
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Puerto Princesa City, Palawan	Delivery Term: FOB Destination
Date of Delivery: December 2 and 6, 2024	Payment Term: 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Van Rental for 2 days Program Implementation and Operational Planning Workshop Venue: Puerto Princesa City, Palawan Date: December 2 and 6, 2024 Date: December 2, 2024 Pick Up Point - Puerto Princesa City Airport Drop Off - Hotels within Puerto Princesa City or any areas within Puerto Princesa City (TBD)	7	6,850.00 COMPLY	47,950.00
2	unit	Date: December 6, 2024 Pick Up Point - Hotels within Puerto Princesa City (TBD) Drop Off - Puerto Princesa City Airport or any areas within Puerto Princesa City Specification: Vehicle Type: Hi-Ace Commuter Van 12-15 Seater excluding the Driver with not less than 4-Doors Fully Airconditioned With Insurance for passengers including Waiting Time Inclusion: Driver (with valid Professional Driver's License) and personal expenses. Gas, and other charges and expense. Regular disinfection of the vehicle. with (1) One Standby Van from December 3-5, 2024 ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTACT (Php 140,000.00) RFQ No. 2024-11-1046 NP-SVP Program Implementation and Operational Planning Workshop Prepared by: Cathy Victoria	7	6,850.00 COMPLY	47,950.00
				TOTAL	95,900.00

(Total Amount in Words) **Ninety-Five Thousand Nine Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme

ELMER G. GREGORIO
 Signature over Printed Name of Supplier

Nov. 28, 2024
 Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster: **1**
 Funds Available: **95,900.00**

REYNOLD WILBERT L. TONGDO
 Signature over Printed Name of Chief Accountant/Head of Accounting
 Accountant III / Accounting Section Head

ORS/BURS No.: **24-11-8656**
 Date of the ORS/BURS: **Nov. 26, 2024**
 Amount: **95,900.00**



NOTICE OF AWARD

Date: 22 NOV 2024

ELMER V. GREGORIO

Authorized Representative

OPTIMAL TRAVEL SERVICES

Purok Pagkakaisa, Brgy. Sta. Monica, Puerto Princesa City, Palawan

Dear Mr. Gregorio:

We are pleased to inform you that the RFQ No. 2024-11-1046 for the Van Rental for 2 days of the Program Implementation and Operational Planning Workshop is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to NINETY-FIVE THOUSAND NINE HUNDRED PESOS ONLY (Php 95,900.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conforme:


ELMER V. GREGORIO

(Signature over Printed Name of Bidder's Authorized Representative)

OPTIMAL TRAVEL SERVICES

Date: NOV. 28, 2024

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