



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

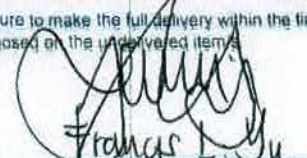
Supplier: PHOTOPRO TRADING & GENERAL MERCHANDISE CO. P.O. No. 2025-02-0041
 Address: 76C Harvard St. Bray, E Rodriguez, Cubao Quezon City Date: February 17, 2025
 TIN: 271-275-226-00009 Mode of Procurement: NP-SVP


Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery: DSWD MIMAROPA (1680 F.T. Benitez cor. Malvar St., Malate, Manila) Delivery Term: Full Term
 Date of Delivery: Seven (7) Calendar days upon receipt of approved Purchase Order (P.O.) up to Dec. 31, 2025 Payment Term: 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	gallon	Rental of Heavy Duty Printer for SOCPEN Regional Office (Feb. to Dec. 31, 2025) Maximum number of copies per month 20,000 copies (Monochrome) Maximum number of copies per month 500 copies (Colored) Applicable rate in excess of maximum copies per month *Monochrome *Colored Specifications: Printer: Heavy Duty Digital Type Photocopier- Monochrome/Colored Automatic Document Feeder Duplex and Printing Capable 35ppm Black at White/colored Copying/Printing 600 x 600 dpi - Printing Resolution Standard Memory: 2GB HDD: 250GB Max. Original size A3 (11 x 17) Warm time: 20 sec or less PDF password protection 25%-400% Reduction and enlargement 1-999 Continuous Copying/Printing Paper Capacity: Tray 1-500 sheets Tray-2 - 500 sheets Tray 3-4 optional Multiple bypass tray: 150 sheets Paper weight: Tray 1 & 2 52 to 255gsm Multiple bypass tray: 80 to 300gsm Interface: Ethernet (10 Base-T/100 Base-TX/1000 Base T)/USB 3.0 USB System Includes: Free Consumables (Toner ink except copy paper) Free Spare parts replacement, Free maintenance and lifetime service Guarantee, all rates VAT inclusive ***NOTHING FOLLOWS*** Note: This will also serves as the Notice to Proceed Approved Budget for the Contract: Php177,376.00 PR No.: 2025-01-0047 Purpose: Rental of 1 Heavy Duty Printer for SOCPEN Regional Office Prepared by: Mark Anthony Diones	11	15,600.00	171,600.00
(Total Amount in Words) One Hundred Seventy-One Thousand Six Hundred Pesos Only					171,600.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme: 
 Signature over Printed Name of Supplier
Francis L. Du
 February 24, 2025
 Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster: 101
 Funds Available: 171,600.00
 Signature over Printed Name of Accountant III - Head, Accounting Section
REYNOLD WILBERT L. TONGRO, Jr.
 ORS/BURS No.: 2025-02-0501
 Date of the ORS/BURS: Feb. 19, 2025
 Amount: 171,600.00

NOTICE OF AWARD

DATE: 14 FEB 2025

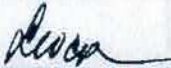
Mr. Francis Yu
Authorized Representative
PHOTOPRO TRADING & GENERAL MERCHANDISE CO.
78C Harvard St. Brgy. E Rodriguez, Cubao Quezon City

Dear **Mr. Yu**:

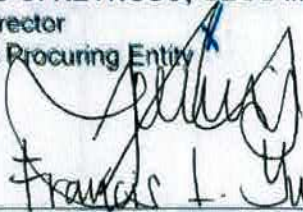
We are pleased to inform you that the RFQ No. 2025-01-0047 for the "Rental of 1 Heavy Duty Printer for SOCPEN Regional Office" is hereby awarded to you as the Bidder with the Sole Calculated & Responsive Quotation at a Contract Price equivalent to One Hundred, Seventy-One Thousand Six Hundred Pesos Only (Php171,600.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


Francis I. Yu

(Signature over Printed Name of Bidder's Authorized Representative)

PHOTOPRO TRADING & GENERAL MERCHANDISE CO.

Date: February 24, 2025