

### NOTICE OF AWARD

Date: 17 MAR 2025

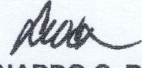
**GLORIA L. LEGASPI**  
Authorized Representative  
**FILCRAFTERS, INC.**  
Araneta Ave., Brgy. Dona Imelda, Quezon City

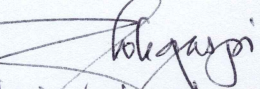
Dear Ms. Legaspi:

We are pleased to inform you that the RFQ No. 2025-02-0141 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid for the Purchase and delivery of Mobile Pedestal for the use of PAG-ABOT and SOCTECH Staff at a Contract Price amounting to Eleven Thousand Forty Pesos Only (Php 11,040.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO, III**  
Regional Director  
Head of the Procuring Entity

Conforme:   
Gloria L. Legaspi  
(Signature over Printed Name of Bidder's Authorized Representative)

**FILCRAFTERS, INC.**  
Date: 3/25/25





**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <u>FILCRAFTERS, INC.</u>	P.O. No. : <u>2025-03-0166</u>
Address : <u>Barangay Dona Imelda, Quezon City</u>	Date : <u>March 17, 2025</u>
TIN : <u>008-139-574-000</u>	Mode of Procurement : <u>NP-SVP</u>

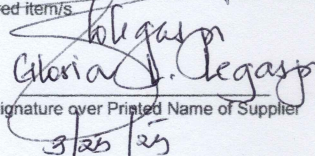
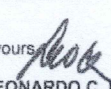
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

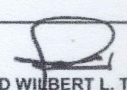
Place of Delivery : <u>1680 Benitez St, cor, 1004 Gen. Malvar St, Malate, Manila, Metro Manila</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>within 20 calendar days upon receipt of approved Purchase Order</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	<b>3 DRAWER MOBILE PEDESTAL CABINET</b>  <b>Specifications:</b> Number of drawers: 3 drawers total. Each drawer is lockable for added security  <b>Internal Dimensions:</b> <b>Height:</b> Approximately 24-30 inches <b>Width:</b> Approximately 14-18 inches <b>Depth:</b> Approximately 16-20 inches (depending on design)  <b>Material</b> <b>Frame Construction:</b> Steel <b>Finish:</b> Powder Coated Steel <b>Top Surface:</b> Can be flat or designed to accommodate additional office equipment or a printer  <b>Mobility</b> <b>Casters/Wheels:</b> Typically equipped with four (4) casters <b>Caster Size:</b> 2" or 3" inches in diameter, designated for smooth rolling  <b>Drawer Organization:</b> Adjustable internal dividers or file rails for neat organization of documents, folders, or small items. Drawer depth allows for a vertical file storage.  <b>Weight:</b> Approximately 30-50lbs (aries depending on the size, fire resistance, and material thickness)  <b>Security Features:</b> <b>Locking Mechanism:</b> Central locking system that secures all drawers at once, or individual locks on each drawer.  <p align="center">***NOTHING FOLLOWS***</p>  <i>Note: This will also serve as the Notice to Proceed</i>  <b>TOTAL APPROVED BUDGET FOR THE CONTRACT</b>  <b>Fifteen Thousand Pesos Only</b> <b>(Php 15,000.00)</b>  <b>PURPOSE:</b> PURCHASE AND DELIVERY OF MOBILE PEDESTAL FOR THE USE OF PAG-ABOT AND SOCTECH STAFFS  <b>RFQ NO:</b> 2025-02-0141 Prepared by: Sheive Ann M. Domingo	3	3,680.00	11,040.00
			<b>TOTAL</b>		<b>11,040.00</b>

(Total Amount in Words)	<u>Eleven Thousand Forty Pesos Only</u>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  Signature over Printed Name of Supplier <u>3/25/25</u> Date	Very truly yours,  <b>LEONARDO C. REYNOSO, CESO III</b> Signature over Printed Name of Authorized Official Regional Director
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Fund Cluster : 1 Funds Available : <u>11,040.00</u>  <b>REYNOLD WIMBERTY L. TONGDO</b> Signature over Printed Name of Chief Accountant/Head of Accounting Accountant II - Accounting Section Head	ORS/BURS No. : <u>02-102101-2025-03-1764</u> Date of the ORS/BURS : <u>02 MAR 19, 2025</u> Amount : <u>11,040.00</u>
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