

Date: FEB 17 2025

MR. ELLEN ROQUESA
Authorized Representative
LA CONCHA ANNEX RESTAURANT
Malusak, Boac, Marinduque

Dear **Ms. Roquesa**:

We are pleased to inform you that the RFQ No. 2025-02-0072 for "Catering Services for the conduct of Provincial Inter-Agency Committee (PIAC) Meeting in Boac, Marinduque" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to **Forty Four Thousand Eight Hundred Pesos Only (Php44,800.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


Ellen Roquesa

(Signature over Printed Name of Bidder's Authorized Representative)

LA CONCHA ANNEX RESTAURANT

Date: MAR 17 2025



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : LA CONCHA ANNEX RESTAURANT	P.O. No. : 2025-02-0039
Address : Malusak, Boac, Marinduque	Date : February 17, 2025
TIN :	Mode of Procurement : NP-SVP



Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : Boac, Marinduque	Delivery Term : FOB Destination
Date of Delivery : March 19, 2025, June 18, 2025, September 17, 2025, November 19, 2025	Payment Term : 15-30 days upon final inspection

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Catering Services for 1 day (1 meal and 2 snacks) PROVINCIAL INTER-AGENCY COMMITTEE (PIAC) MEETING Venue: Boac, Marinduque DATE OF ACTIVITY: March 19, 2025 Am Snack: Pasta and Juice/Soda Lunch: Steamed Rice, Pork Sinigang, Fried Tilapia, Fruits of the Season, Water Pm Snack: Sandwich and Juice/Soda	20	570.00	11,400.00
		*If the total number of the participants exceeds the guaranteed participants, the Agency will be billed for the actual number but not more than the maximum number of participants. 17 guaranteed pax			
2	pax	June 18, 2025 Am Snack: Pancit Bihon and Juice/Soda Lunch: Steamed Rice, Chicken Tinola, Fried Pork Chop, Fruits of the Season, Water Pm Snack: Kakanin and Juice/Soda	20	550.00	11,000.00
		*If the total number of the participants exceeds the guaranteed participants, the Agency will be billed for the actual number but not more than the maximum number of participants. 17 guaranteed pax			
3	pax	September 17, 2025 Am Snack: Cheese Burger and Juice/Soda Lunch: Steamed Rice, Pork Adobo, Pinakbet, Fruits of the Season, Water Pm Snack: Banana Cue and Juice/Soda	20	550.00	11,000.00
		*If the total number of the participants exceeds the guaranteed participants, the Agency will be billed for the actual number but not more than the maximum number of participants. 17 guaranteed pax			
4	pax	November 19, 2025 Am Snack: Bilo-Bilo and Juice/Soda Lunch: Steamed Rice, Beed Caldereta, Fried Fish, Fruits of the Season, Water Pm Snack: Lomi and Juice/Soda	20	570.00	11,400.00
		*If the total number of the participants exceeds the guaranteed participants, the Agency will be billed for the actual number but not more than the maximum number of participants. 17 guaranteed pax			
		Inclusion: Free Coffee and Drinking Water Type of Meals: AM Snack, Lunch, Pm Snack Serving Time: 9:30am, 11:30am, 3:00pm Type of Serving: Managed Buffet for Lunch and Plated Snacks *****NOTHING FOLLOWS***** page 1 of 1 *****This will also serve as the Notice to Proceed*****			
		Approved Budget for the Contract: Php56,000.00 PR No. 2025-02-0072 Purpose: Catering Services for the conduct of Provincial Inter-Agency Committee (PIAC) Meeting in Boac, Marinduque Prepared by: Emma Joy C. Nolasco			

(Total Amount in Words)	FORTY FOUR THOUSAND EIGHT HUNDRED PESOS ONLY	44,800.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: <div style="text-align: center;">  Ellen Roquesa Signature over Printed Name of Supplier MAR 17 2025 Date </div>	Very truly yours, <div style="text-align: center;">  LEONARDO C. REYNOSO, GESO III Signature over Printed Name of Authorized Official Regional Director </div>
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Fund Cluster : 01-101 Funds Available : 44,800.00 <div style="text-align: center;">  REYNOLD WILBERT L. TONGDO Signature over Printed Name of Accountant III / Section Head, Accounting Section </div>	ORS/BURS No. : 2025-03-09168 Date of the ORS/BURS : MAR 10, 2025 Amount : 44,800.00
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