



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
REGION IV-MIMAROPA
1680 F. T Benitez cor Malvar Sts. Malate, Manila

DSWD MIMAROPA REGION SUPPLEMENTAL ANNUAL PROCUREMENT PLAN CY 2025 NO.1

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Common Office Supplies and Equipment- Not Available in PS													
100000100001000	Purchase and delivery of Toner and Drum set for Brother Printer L5915DW	FMD	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	30,500.00	30,500.00		Purchase and delivery of Toner and Drum set for Brother Printer L5915DW
310100300005000	Purchase and delivery of office supplies for KKB CFW PWD RPMO staff for 1st Quarter of CY 2025	KALAH-CIDDS	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	31,776.00	31,776.00		Purchase and delivery of office supplies for KKB CFW PWD RPMO staff for 1st Quarter of CY 2025
310100300005000	Purchase and delivery of office supplies for KKB-CDD staff in Bulalacao, Oriental Mindoro for 1st Quarter of CY 2025	KALAH-CIDDS	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	12,034.00	12,034.00		Purchase and delivery of office supplies for KKB-CDD staff in Bulalacao, Oriental Mindoro for 1st Quarter of CY 2025
310100300005000	Purchase and delivery of office supplies for KKB-CDD staff in Banton, Romblon for 1st Quarter of CY 2025	KALAH-CIDDS	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	11,900.00	11,900.00		Purchase and delivery of office supplies for KKB-CDD staff in Banton, Romblon for 1st Quarter of CY 2025
310100300005000	Purchase and delivery of office supplies for KKB-CDD staff in Cajidiocan, Romblon for 1st Quarter of CY 2025	KALAH-CIDDS	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	12,000.00	12,000.00		Purchase and delivery of office supplies for KKB-CDD staff in Cajidiocan, Romblon for 1st Quarter of CY 2025
320103100001000	Purchase and delivery of office supplies for the 1st Quarter of 2025 for SOCPEN Staff of SWAD Palawan	SOCPEN	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	580.00	580.00		Purchase and delivery of office supplies for the 1st Quarter of 2025 for SOCPEN Staff of SWAD Palawan
320103100001000	Purchase and delivery of office supplies for the 1st Quarter of 2025 for SOCPEN Staff of SWAD Romblon	SOCPEN	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	3,740.00	3,740.00		Purchase and delivery of office supplies for the 1st Quarter of 2025 for SOCPEN Staff of SWAD Romblon
330100100001000	Purchase and delivery of training supplies for the conduct of Orientation and Workshop on DROMIC Reporting Guidelines and Protocols	DRMD	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	9,250.00	9,250.00		Purchase and delivery of training supplies for the conduct of Orientation and Workshop on DROMIC Reporting Guidelines and Protocols
100000100001000	Purchase and delivery of office consumables for the use of Administrative Division for 1st Quarter of 2025	AD	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	36,300.00	36,300.00		Purchase and delivery of office consumables for the use of Administrative Division for 1st Quarter of 2025
310100300005000	Purchase and delivery of office supplies of KC-NCDDP	KALAH-CIDDS	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	144,857.00	144,857.00		Purchase and delivery of office supplies of KC-NCDDP
310100300005000	Purchase and delivery of office supplies of KC-NCDDP	KALAH-CIDDS	NO	SHOPPING-B	within 1st Quarter of 2025				GoP	231,374.00	231,374.00		Purchase and delivery of office supplies of KC-NCDDP
Representation Expenses													
200000100002000-CARO	Meals and Snacks for State of the Regional Address CY 2025	SMU	NO	NP-SVP	within 1st Quarter of 2025				GoP	9,000.00	9,000.00		Meals and Snacks for State of the Regional Address CY 2025
100000100001000	Meals and Snacks for Project CHERISH Meeting	SocTech	NO	NP-SVP	within 1st Quarter of 2025				GoP	98,000.00	98,000.00		Meals and Snacks for Project CHERISH Meeting
100000100001000	Meals and Snacks for the conduct of 74th DSWD Anniversary Celebration in Municipal and Provincial Offices	HRMDD	NO	NP-SVP	within 1st Quarter of 2025				GoP	394,500.00	394,500.00		Catering services for the conduct of 74th DSWD Anniversary Celebration in SWAD Marinduque
350100100001000-CARO 350100100001000	Catering services for the conduct of Core Growth Strategy for the Core Group of Specialist (CGS4CGS) Knowledge Sharing Sessions	ORD-TAAORSS	NO	NP-SVP	within 1st Quarter of 2025				GoP	75,000.00	75,000.00		Catering services for the conduct of Core Growth Strategy for the Core Group of Specialist (CGS4CGS) Knowledge Sharing Sessions

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
310100200002000	Catering service for the conduct of MOA signing and launching of the Tara, Basa! Tutoring Program in Odiongan, Romblon	ID-TARABASA	NO	NP-SVP		within 1st Quarter of 2025		GoP	19,000.00	19,000.00		Catering service for the conduct of MOA signing and launching of the Tara, Basa! Tutoring Program in Odiongan, Romblon	
310100200002000	Catering service for the conduct of MOA signing and launching of the Tara, Basa! Tutoring Program in Puerto Princesa City, Palawan	ID-TARABASA	NO	NP-SVP		within 1st Quarter of 2025		GoP	147,000.00	147,000.00		Catering service for the conduct of MOA signing and launching of the Tara, Basa! Tutoring Program in Puerto Princesa City, Palawan	
Lease of Venue													
350100100001000	Board and Lodging for Cascading of Social Protection Plan cum Data Management for LGUs	PPD-PDPS	NO	NP-LOV		within 1st Quarter of 2025		GoP	468,000.00	468,000.00		Board and Lodging for Cascading of Social Protection Plan cum Data Management for LGUs	
350100100001000	Board and Lodging for 2026 GAD Planning and Budgeting Workshop cum GMEF Assessment	PPD-PDPS	NO	NP-LOV		within 1st Quarter of 2025		GoP	207,000.00	207,000.00		Board and Lodging for 2026 GAD Planning and Budgeting Workshop cum GMEF Assessment	
310100200002000	Board and lodging for the conduct of Workshop on Completed Staff Work and Technical Writing at PPC, Palawan	ID-TARABASA	NO	NP-LOV		within 1st Quarter of 2025		GoP	1,224,000.00	1,224,000.00		Board and lodging for the conduct of Workshop on Completed Staff Work and Technical Writing at PPC, Palawan	
100000100001000	Lease of Venue With meals for the conduct of 74th DSWD Anniversary Celebration	HRMDD	NO	NP-LOV		within 1st Quarter of 2025		GoP	565,500.00	565,500.00		Board and lodging with meals for the conduct of 74th DSWD Anniversary Celebration	
100000100001000	Board and lodging for the conduct of CY 2025 Annual Workshop on the Administration and Management of Property and Supply for designed Property and Supply Custodians for Central Office in Puerto Galera, Oriental Mindoro	AD	NO	NP-LOV		within 1st Quarter of 2025		GoP	1,026,000.00	1,026,000.00		Board and lodging for the conduct of CY 2025 Annual Workshop on the Administration and Management of Property and Supply for designed Property and Supply Custodians for Central Office in Puerto Galera, Oriental Mindoro	
330100100001000	Board and lodging for the conduct of Responding with Care: An Orientation on Mental Health Support During Emergencies and Disasters (Batch 2)	HRMDD	NO	NP-LOV		within 1st Quarter of 2025		GoP	544,000.00	544,000.00		Board and lodging for the conduct of Responding with Care: An Orientation on Mental Health Support During Emergencies and Disasters (Batch 2)	
350100100001000	Board and lodging for the LGU Awardee on 74th DSWD Anniversary Celebration	ORD-TAAORSS	NO	NP-LOV		within 1st Quarter of 2025		GoP	36,000.00	36,000.00		Board and lodging for the LGU Awardee on 74th DSWD Anniversary Celebration	
320104100001000	Board and lodging for the conduct of Fund Transfer Reconciliation Workshop and Consultative Meeting with LGU Accountants in FO MIMAROPA	PSD-CBS	NO	NP-LOV		within 1st Quarter of 2025		GoP	403,200.00	403,200.00		Board and lodging for the conduct of Fund Transfer Reconciliation Workshop and Consultative Meeting with LGU Accountants in FO MIMAROPA	
Printing Expenses													
350100100001000	Printing of Social Protection Advocacy Materials	PPD-PDPS	NO	NP-SVP		within 1st Quarter of 2025		GoP	21,630.00	21,630.00		Printing of Social Protection Advocacy Materials	
200000200001000	Printing of Tarpaulin for Orientation on I -Registro with F1KD of Pantawid 4PS	PPD-NHTS	NO	NP-SVP		within 1st Quarter of 2025		GoP	7,650.00	7,650.00		Printing of Tarpaulin for Orientation on I -Registro with F1KD of Pantawid 4PS	
Repairs and Maintenance - Motor Vehicle													
320104100001000	Purchase and replacement of tires of SWAD Marinduque service vehicle, L300 with plate no. SND 1199	SWAD-Marinduque	NO	NP-SVP		within 1st Quarter of 2025		GoP	57,600.00	57,600.00		Purchase and replacement of tires of SWAD Marinduque service vehicle, L300 with plate no. SND 1199	
Semi-Expendable Furniture, Fixtures & Books Expenses- Furniture and Fixtures													
320103100001000-CARO	Purchase and delivery of additional steel mobile filing pedestal for the use of SOCPEN program staff in Regional Office	SOCPEN	NO	NP-SVP		within 1st Quarter of 2025		GoP	100,000.00	100,000.00		Purchase and delivery of additional steel mobile filing pedestal for the use of SOCPEN program staff in Regional Office	
320103100001000	Purchase and delivery of steel mobile filing pedestal for the use of Budget Section staff in Regional Office	FMD	NO	NP-SVP		within 1st Quarter of 2025		GoP	30,000.00	30,000.00		Purchase and delivery of steel mobile filing pedestal for the use of Budget Section staff in Regional Office	
Semi-Expendable Machinery & Equipment Expenses- Office Equipment													

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320103100001000-CARO	Purchase, delivery and installation of wall mounted split-type standard inverter airconditioning unit for the use in the ventilation in SWAD office Romblon	SOCPEN	NO	NP-SVP					GoP	49,500.00	49,500.00		Purchase, delivery and installation of wall mounted split-type standard inverter airconditioning unit for the use in the ventilation in SWAD office Romblon
320103100001000-CARO	Purchase and delivery of window-type airconditioning unit for the use in the ventilation in Protective Services Division in Regional Office	SOCPEN	NO	NP-SVP					GoP	75,000.00	75,000.00		Purchase and delivery of window-type airconditioning unit for the use in the ventilation in Protective Services Division in Regional Office
Other Supplies and Materials Expenses													
310100100002000	Purchase and delivery of supplies, materials and decoration for the conduct of 74th DSWD Anniversary Celebration	HRMDD	NO	NP-SVP					GoP	38,500.00	38,500.00		Purchase and delivery of supplies, materials and decoration for the conduct of 74th DSWD Anniversary Celebration
Rents - Equipment													
320104100001000	Service provider for the 3-hour photobooth rental for the conduct of 74th DSWD Anniversary Celebration	HRMDD	NO	NP-SVP					GoP	9,500.00	9,500.00		Service provider for the 3-hour photobooth rental for the conduct of 74th DSWD Anniversary Celebration
Rents - Buildings and Structures													
100000100001000	Lease of Property for the Storage Rental for SWAD Romblon	SWAD Romblon	NO	NP-LORP					GoP	480,000.00	480,000.00		Service provider for the storage rental for SWAD Romblon
Other MOOE													
100000100001000	Purchase and delivery of Tokens for the conduct of the 74th DSWD Anniversary Celebration	HRMDD	NO	NP-SVP					GoP	244,000.00	244,000.00		Purchase and delivery of Tokens for the conduct of the 74th DSWD Anniversary Celebration
GRAND TOTAL										6,853,891.00	6,853,891.00		

Prepared by:

HARVY B. CALABIO
 AOY -BAC Secretariat

Recommending Approval:

PATRICK G. JARMIN
 BAC Member

MA. GLYNDORES BAUTISTALLA
 BAC Member

IRISH C. VILLARIN
 BAC Member

Approved by:

LEONARDO C. REYNOSO, CESO III
 Regional Director

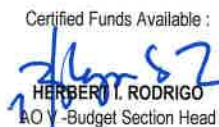
JAMUEL P. BALBABOCO
 Alternate BAC Member

RENA A. GAMEZ
 Alternate BAC Member


VIVIEN L. AGUSTIN
 Alternate BAC Member

EDITHA B. OCAMPO
 BAC Vice Chairperson


KENNETH M. MONTENEGRO
 BAC Chairperson

Certified Funds Available :

HERBERIO I. RODRIGO
 AOY -Budget Section Head

BIDS AND AWARDS COMMITTEE (BAC)

Resolution No. 2025-02-0104

BAC RESOLUTION RECOMMENDING THE APPROVAL OF ADDITIONAL REQUIREMENTS OF DSWD MIMAROPA AS SUPPLEMENTAL TO THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2025

WHEREAS, Section 7.1 Rule II of the 2016 Revised Implementing Rules and Regulations (R-IRR) of the Government Procurement Reform Act or GPRA (Republic Act No. 9184) states that: "All procurement should be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity concerned;

WHEREAS, Section 7.2 Rule II of the 2016 Revised Implementing Rules and Regulations (R-IRR) of the Government Procurement Reform Act or GPRA (Republic Act No. 9184) states that: "No procurement shall be undertaken unless it is in accordance with the Approved Annual Procurement Plan (APP) including the approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf;

WHEREAS, various Supplemental Project Procurement Management Plans (SPPMP) have been submitted to the BAC Secretariat for inclusion in the FY 2025 APP;

WHEREAS, Section 7.3.5 of the 2016 R-IRR of the Republic Act No.9184 states that: "As soon as the GAA, corporate budget, or appropriation ordinance, as the case may be, becomes final, the end-user or implementing units shall revise and adjust the PPMPs to reflect the budgetary allocation for their respective PAPs. The revised PPMPs shall be submitted to the BAC, through its Secretariat, for the final recommendation of the methods of procurement.

WHEREAS, Section 7.4 Rule II of the 2016 Revised Implementing Rules and Regulations (R-IRR) of the Government Procurement Reform Act or GPRA (Republic Act No. 9184) states that: "Changes to the individual PPMPs and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HOPE. The respective end –user or implementing units of the Procuring Entity shall be responsible for the consolidation of those PPMPs into an APP, which shall be subject to the approval of the HOPE."

WHEREAS, in compliance with the aforementioned provisions, the BAC Secretariat has consolidated the Supplemental PPMP into Supplemental APP;

WHEREAS, the approved APP and Supplemental APP reflect the entirety of the procurement activities that will be undertaken by the DSWD MIMAROPA within the calendar year and will serve as the basis for the procurement, and only those projects/activities included therein shall be carried out for competitive bidding and other alternative modes of procurement;

NOW, THEREFORE, in light of the foregoing considerations, the members of the Bids and Awards Committee, **RESOLVED** as it hereby **RESOLVES** to recommend to the Regional Director **LEONARDO C. REYNOSO**, as the **Head of the Procuring Entity** the approval of the Supplemental Annual Procurement Plan No.1 for CY 2025 and the indicated Mode of Procurement.

This Resolution shall take effect immediately.


PATRICK G. JARMIN
BAC Member

MA. GLYNDORES BAUTISTALLA
BAC Member

IRISH C. VILLARIN
BAC Member

JAMUEL P. BALBABOCO
Alternate BAC Member

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Alternate BAC Member


VIVIEN L. AGUSTIN
Alternate BAC Member

EDITHA B. OCAMPO
BAC Vice Chairperson


KENNETH M. MONTENEGRO
BAC Chairperson

() Approved () Disapproved


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of Procuring Entity